

Regular Meeting  
City Hall, Marysville, Kansas-October 10, 2022

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administer St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Frye, Keating, Snellings, Beikman, Goracke, Price, Behrens, and Throm. A quorum was present.

The minutes from the September 26<sup>th</sup> regular meeting were presented for approval. CM Throm moved; CM Goracke seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

**PUBLIC COMMENTS:**

1. **ECONOMIC DEVELOPMENT EXTENSION.** Phil Cohorst, 1509 Alston has been taking down houses for the Economic Development reimbursement. His house at 305 N 2<sup>nd</sup> Street will not be completed by tonight which is the final date on the original request. Phil asked the Council to extend the date. CM Frye moved, CM Snellings seconded to extend the demolition date to October 31, 2022. Motion carried unanimously.
2. **SQUIRREL STATUE CLEAR COATING.** Mandy Cook from the C&T Committee asked the Council to allow the check to Fiberglass Animals and Objects, LLP to be written before the next pay ordinance. Council consensus was to allow the advance check for the clear coating of the statues.

**BUSINESS AND DISCUSSION ITEMS:**

1. **BLACK SQUIRREL 50<sup>TH</sup> ANNIVERSARY.** Members of the Black Squirrel Committee addressed the Council about the plans for the October 22<sup>nd</sup> 50<sup>th</sup> Anniversary Celebration. The Committee is asking the City to prohibit parking from 11:00 a.m. to 2:00 p.m. Saturday, October 22 to accommodate the parade line up on the following streets: 1100 block of Elm Street, 11<sup>th</sup> Street from Elm to Walnut, 1200 block of Spring Street, 13<sup>th</sup> Street from Elm to Spring, 14<sup>th</sup> Street from Elm to Spring, 1400, 1500, and 1600 block of Spring, 17<sup>th</sup> Street from Highway 36 to Spring. The Council discussed the parade line up should not interfere with the employees at Tension Envelope on Spring Street between 15<sup>th</sup> and 16<sup>th</sup> Street. The Chamber requests the use of four golf carts to transport people who cannot walk long distances. The Black Squirrel Committee also asks to close the 7<sup>th</sup> Street Corridor from Broadway to Elm to allow the new squirrel statues to be displayed there. CM Beikman moved, CM Throm seconded to allow the requests. Motion carried unanimously.
2. **AUDITOR'S REVIEW.** April Swartz from Varney & Associates presented the 2021 audit of the City's financial statements. Varney & Associates due to some internal personnel issues could not complete the audit in a timely manner so they are reducing their fees by \$1,000. April said the City had a clean audit with no violations. The City also has several checks and balances in place.
3. **BACKROADS BICYCLE.** Mark Hoffman owner of Backroads Bicycle asked the governing body to remove the sign permit fee for a six-foot-by-six-foot sign he placed on his building directing people to the Big Blue Rail Trail. CM Beikman moved, CM Throm seconded to remove the sign permit fee. Motion carried 7-1 voice vote with CM Behrens voting no.
4. **RESOLUTION 2022-10 WAGON WHEEL EXTENSION OF PREMISES.** This resolution is to comply with state regulations. The Council, on September 12 passed the request by the Black Squirrel Anniversary Committee to allow alcohol consumption in the barricaded area on Broadway.

*A RESOLUTION TEMPORARILY EXEMPTING CERTAIN PORTIONS OF THE CITY OF MARYSVILLE, KANSAS FROM THE PROHIBITIONS ON THE DRINKING OR CONSUMPTION OF ALCOHOLIC LIQUOR AND/OR CEREAL MALT BEVERAGE WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, KANSAS.* CM Throm moved, CM Frye seconded to approve Resolution 2022-10. Motion carried 8-0-1 voice vote. CM Snellings abstained as she is employed by the Wagon Wheel.

5. **ORDINANCE NO. 1914 WARD BOUNDARIES.** CA St. John presented Ordinance No. 1914 redefining the ward boundaries in the City to equalize the size of the wards according to the statistics from the 2020 census. *AN ORDINANCE RELATING TO THE DIVISION OF THE CITY OF MARYSVILLE, KANSAS, INTO WARDS AND REDEFINING THE BOUNDARIES OF SUCH WARDS.* The new ward map has been discussed at an open community meeting. CM Throm moved, CM Behrens seconded to approve Ordinance No. 1914. Motion carried 7-1 roll call vote with CM Beikman voting no.
6. **ARBOR DAY PROCLAMATION.** Mayor Barnes read an Arbor Day Proclamation declaring October 13, 2022, as Arbor Day in Marysville. A tree planting celebration will take place at the Marysville Bark Park at 10:00 a.m.

#### **NOTICES AND HEARINGS:**

**CONSENT AGENDA.** The Consent Agenda was presented for consideration. CM Throm moved; CM Behrens seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. C&T request \$1,600 clear coat new Black Squirrel statues.
2. City Clerk's Report for September showed \$75,340.71 collected in receipts with a like amount being deposited with the City Treasurer.
3. Cash balances in funds as of September 30, 2022, were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through September 2022 showed unadjusted accumulated revenues in the General Fund of \$2,592,168 or 100% of budget; Water Revenue Fund, \$665,495 or 75% of budget, Sewer Revenue Fund, \$971,365 or 127% of budget. Unadjusted statement of expenditures in the General Fund totaled \$2,246,466 or 77% of budget, Water Revenue Fund, \$735,181 or 54% of budget, and Sewer Revenue Fund, \$814,877 or 76% of budget.
4. Municipal Judge's Report for September showed \$2,172.50 being deposited with the City Treasurer and \$117.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

#### **APPROPRIATIONS ORDINANCE NO. 3782**

1. Claims against the funds of the City were submitted for Council consideration as follows:  
General Fund, \$122,845.64; Water Revenue Fund, \$23,724.68; Sewage Revenue Fund, \$15,849.13; Economic Development Fund, \$5,000.00; Library Revolving Fund, \$5,564.43; Swim Pool Sales Tax, \$381.38; Koester Block Maintenance, \$1,066.25; Employee Benefits, \$8,713.47;

Transient Guest Tax, \$1,243.72; Capital Improvements, \$4,000.00; Sales Tax Improvements, \$45,057.23; making a total of \$233,445.93.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Behrens seconded to approve the appropriations ordinance totaling \$233,445.93.
3. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3782.

## **STAFF REPORTS:**

### **CITY ADMINISTRATOR:**

1. **VACATION POLICY NO. 94.** CA St. John presented an update to the vacation policy. Newly hired full-time employees would earn 8 hours of vacation per month in which they have worked 12 days but could not use any paid vacation until their 6-month probationary period is up. Full-time employees who have been continuously employed 6 months to 5 years would earn 8 hours per month. Full-time employees who have been continuously employed 5 years to 10 years would earn 12 hours per month and full-time employees who have been continuously employed more than 10 years would earn 16 hours per month. Police officers would increase in increments of 9 hours, 13.5 hours, and 18 hours accordingly. All hours of maximum accumulation also increased. It is stated in the policy if a new employee is hired with a pre-planned vacation the department head will allow the time off, but as unpaid leave. CM Frye moved, CM Throm seconded to approve Policy Resolution 94 regarding vacations. Motion carried unanimously. This policy will take effect November 1, 2022.
2. **FINANCIALS.** CA St. John updated the Governing Body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A Capital Projects report was also included.
3. **CIVIC ENGAGEMENT DAY.** CA St. John said MHS is holding a “Civic Engagement Day” on Thursday, October 20, 2022, from 9:00 a.m. to 11:00 a.m. at the high school. Mayor Barnes and CM Behrens volunteered to represent the City.

## **STANDING COMMITTEE REPORTS:**

### **STREET:**

1. **11<sup>TH</sup> ROAD METER PITS.** CM Beikman asked if the water meter pits and service lines on N 11<sup>th</sup> Road were completed. He was told that project is complete.
2. **ALLEY BETWEEN 12<sup>TH</sup> AND 13<sup>TH</sup> STREET.** CM Snellings reported the alley between 12<sup>th</sup> and 13<sup>th</sup> Street, North Street to Ann Street needs repairs.
3. **TREE BRANCHES.** CM Snellings said she has received several complaints on the tree branches stacked at 410 N 8<sup>th</sup> Street near the street.

**PARKS & RECREATION:**

1. **SOCCER.** CM Throm said there are lots of kids playing soccer this fall.
2. **SPRINKLERS AT THE BALLFIELDS.** CM Price and CM Throm reported there are some valves stuck on the sprinkler systems at Lakeview and Feldhausen Field.
3. **ROOF ON BUILDING IN KOESTER BLOCK.** CM Throm asked if the City could use the drone to take pictures of the roof on the Masonic Hall portion of the Koester Block, Also, pictures of the white wooden trim would be helpful.

**POLICE & FIRE:**

1. **BATHROOM REMODEL.** CM Price asked if the City has a date for the remodel of the Police Department bathroom. Peak Construction indicated it would be soon and the project should be completed this year.

**ADMINISTRATION & FINANCE:**

**APPOINTMENTS:**

**CITY ATTORNEY:**

**EXECUTIVE SESSION:**

**ROUND TABLE DISCUSSION:**

1. **HEATING SYSTEM AT KOESTER MUSEUM.** CM Frye asked when the heating project at the Koester Museum would be finished as winter is coming soon.
2. **DAYCARE CENTER.** CM Keating said he heard there would be a daycare center meeting. CA St. John said it would be a pre-steering committee meeting.
3. **LKM MEETING.** Mayor Barnes said at the LKM Conference all cities were experiencing housing and daycare issues. There were several ideas discussed looking for solutions.

There being no further business, at 8:02 p.m. CM Beikman moved to adjourn, CM Price seconded. Motion carried unanimously.

Cindy Holle  
City Clerk