

Regular Meeting
City Hall, Marysville, Kansas-November 23, 2020

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administrator St. John, City Attorney McNish and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Pippia, Frye, Schroller, Hughes, Beikman, Price, Behrens and Throm. A quorum was present.

The minutes from the November 9th regular meeting were presented for approval. CM Schroller presented an amendment. CM Throm moved, CM Pippia seconded to approve the minutes as amended. Motion carried by 8-0 voice vote. The minutes from the November 13th special meeting were presented for approval. CM Throm moved, CM Behrens seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

1. **MARKER FOR POTTER'S FIELD IN THE CITY CEMETERY.** Victor Schwarz, 808 N 14th Street, Marysville, sent a proposal to purchase a marker in the City Cemetery to mark the Potter's Field. Victor asked the marker to be placed near the center line of the bushes on the south side of the Potter's Field. The stone will be 18 x 24 tablet style in light granite. The stone will say "Potter's Field" and the inscription will say, "Here lie those who rest from their labors known only to God." Victor will reimburse the entire cost to purchase and set the stone. CM Frye moved to accept the proposal from Victor Schwarz to place a marker in the City Cemetery at the Potter's Field, CM Throm seconded. Motion carried unanimously.
2. **RECREATION DIRECTOR.** Job descriptions and salaries from several surrounding cities for a Recreation Director were presented to council for discussion. CA St. John asked if the council would like to hire an employee to run the recreation program in-house. CM Hughes asked the council to look at a new group who recently presented a business plan. After discussion CM Pippia moved to have the Council, at a special meeting, talk to the new group about their business plan to run the recreation program for Marysville. CM Hughes seconded. Motion passed 6-2. CM Frye and CM Price voted no.
3. **PROCUREMENT POLICY A-88.** North Central Regional Planning Commission asked the City to update its procurement policy to comply with CDBG guidelines. There will be a 5% bid advantage given to Marysville businesses. The City may solicit price quotes as opposed to bids on purchases of \$7,500 or less. The purchase of consumable goods and supplies included in the budget may be purchased by a Department Head or the City Clerk if they do not exceed \$1,500. The City Administrator may make purchases not to exceed \$5,000. CM Frye moved to implement Procurement Policy A-88, CM Throm seconded. Motion passed unanimously.

4. **CIVIL RIGHTS/FAIR HOUSING POLICY A-89.** North Central Regional Planning Commission requested the City adopt a new policy for handling a civil rights/fair housing complaint within our City. CM Frye moved to approve Civil Rights/Fair Housing Policy A-89, CM Throm seconded. Motion carried unanimously.
5. **FIRE STATION CONTRACT.** The contract with Inline Construction to build the new fire station for \$1,100,000 in 278 days was presented for signatures. CM Throm moved to have CA St. John sign the fire station contract with Inline Construction, CM Frye seconded. Motion carried unanimously. CA St. John is gathering information to replace the light poles in Feldhausen Field next to the new fire station.

NOTICES AND HEARINGS:

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Throm moved, CM Pippia seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. Renew the contract with Micro-Comm for an extended service warranty for \$3,225. The contract is from January 1, 2021 through December 31, 2021.

APPROPRIATIONS ORDINANCE NO. 3736

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$76,119.84; Water Revenue Fund, \$48,060.06; Sewage Revenue Fund, \$26,377.93; Special Improvement Fund, \$131,400.00; Library Revolving, \$9,795.92; Swim Pool Sales Tax \$468.80; Koester Block Maintenance, \$96.87; Employee Benefit Fund, \$28,078.56; Transient Guest Tax, \$5,858.20; Capital Improvements, \$8,080.57; Sales Tax Improvements, \$34,591.96; making a total of \$368,928.41.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Behrens seconded to approve the appropriations ordinance totaling \$368,928.41. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3736.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **ADA RAMP/CURB REPLACEMENT.** CA St. John presented 14 locations for ADA curb replacements. CM Throm moved to hire CES to design these ADA curbs, CM Pippia seconded. Motion carried unanimously. CA St. John also presented 3 blocks of curb and gutter he recommends the City replace as a contracted project when the ADA curbs are bid.
2. **2021 EMPLOYEE RAISES.** A spreadsheet was again presented as requested by the Council with possible raises for employees in the 2021 year. After Council discussion CM Beikman

moved to increase all full-time employees except police officers \$1.50 per hour and full-time police officers \$1.25 per hour. CM Price seconded. Motion carried 7-1. CM Schroller voted no.

- 3. CHAMBER BUCKS-GIFTS TO EMPLOYEES.** CA St. John asked the Council if the City would like to give the employees Chamber Bucks of \$75 each as a gift. This is the same gift the employees were given last year and would cost the City approximately \$2300. CM Throm moved to approve the \$75 gift certificates for the employees, CM Pippia seconded. Motion carried unanimously.

STANDING COMMITTEE REPORTS:

STREET:

- 1. SOUTH 11TH ROAD.** The Council asked if CES had designed the plans for 11th Road South and if the plans were in phases. The council would like the first phase of improvement begin south of CJ Express and continue through the driveway to Bulldog Apartments.
- 2. INTERSECTION AT NORTH STREET AND 16TH STREET.** CM Hughes asked if the Street Department could put a red flag on top of the new stop signs at this intersection to alert drivers to the change.
- 3. STREET LIGHT NEAR ALLEY BETWEEN CENTER AND CAROLINA.** CM Frye asked if the new streetlight the City placed between Center and Carolina could be increased to shine more light in the area.
- 4. BROADWAY NEAR SOUTH 7TH STREET.** The Council discussed the new brick near the crosswalk that was installed by the Pony Plaza. CA St. John said he was researching bollards for that area.

WATER & WASTEWATER:

- 1. 2021 WATERLINE PROJECT.** CM Throm asked the waterline project for 2021 be bid in January, this will hopefully encourage more companies to bid on the project.
- 2. NEPTUNE AUTOREAD SYSTEM.** CA St. John reported he has ordered the Neptune towers for the auto read system.

PARKS & RECREATION:

- 1. SAFETY NETS AT LAKEVIEW.** Council discussed where the safety nets over the bleachers should be placed at Lakeview Complex.

CEMETERY & AIRPORT:

1. **STREET IN CEMETERY.** CM Frye said the street in the Cemetery on the north side of the Chapel needs more rock. This is near the Potter's Field.
2. **FALLEN STONES IN THE CEMETERY.** If a stone has fallen over in the cemetery, the family is contacted to repair it.

POLICE & FIRE:

ADMINISTRATION & FINANCE:

1. **STORAGE CONTAINERS.** The Council would like to look at the last policy that was discussed about placing storage containers in the City. There is a moratorium in place until a policy could be written. The previously suggested policy will be presented to Council for discussion.

APPOINTMENTS: CM Throm moved, CM Pippia seconded to approve the Mayor's appointments as follows:

Convention and Tourism Committee-January 1, 2021 thru December 2023-April Spicer, Woody Walstrom, Michelle Whitesell and re-appoint Nic Stoll.

Planning and Zoning Commission-December 1, 2020 thru December 2023-Derek Martin (first-term), Phil Bruna (third term), within the City limits members; Bob Connell (second term), 3-mile territorial. Motion passed unanimously.

CITY ATTORNEY: CA McNish reported he, CA St. John and BI Ralph accompanied a structural engineer to a property for inspection. The results are not final. The repairs will be significant. If the City condemns the property to be taken down, the project will be costly, and the probability of recovery is slim. There are presently 3 years of delinquent taxes on the structure.

There is a second property the City is considering for condemnation. This property has already been through municipal court with a cleanup order which failed.

ROUND TABLE DISCUSSION:

1. **NORTH 11TH ROAD.** CM Frye reported near the intersection of N 11th Road and North Street the road is deteriorating from the heavy truck traffic turning there.
2. **VISION INSURANCE.** CM Beikman asked staff to find quotes for vision insurance for the employees.
3. **CODE ENFORCER.** CM Throm reminded staff they should be looking for a seasonal code enforcer for 2021.

4. **LETTER OF SUPPORT.** Mayor Barnes was asked to write a letter of support for USD #364. The school district is applying for a grant for “Communities in the School” at the Elementary School. He will send a letter from the Governing Body.

There being no further business, at 8:27 p.m. CM Beikman moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle
City Clerk