

Regular Meeting  
City Hall, Marysville, Kansas-January 14, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Attorney Olsen, City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Graham, Hughes, Frye, Schroller, and Barnes. A quorum was present.

The minutes from the December 28th regular meeting were presented for approval. CM Boss and CM Hughes presented amendments to page 2. CM Barnes moved, CM Frye seconded to approve the minutes as amended. Motion carried by 6-0 voice vote.

**BUSINESS AND DISCUSSION ITEMS:**

- 1. PLANNING AND ZONING COMMISSION COMPREHENSIVE PLAN UPDATE.** P&Z Chairman Kevin Crome updated the council. He asked the governing body to attend a workshop with the P&Z Commission to update the Comprehensive Plan for the City. The workshop is scheduled for February 7 at 5:30 p.m. at City Hall.
  
- 2. ORDINANCE 1870 ALLOWING UTV AND MICRO TRUCK USE IN CITY LIMITS.** After discussion CM Frye moved, CM Barnes seconded to approve Ordinance 1870 as amended. A tie vote with CM Graham, CM Barnes and CM Frye voting in favor, CM Boss, CM Hughes and CM Schroller voting against. Mayor Grund broke the tie vote in favor. Ordinance 1870 will be implemented April 1, 2019. A pamphlet with regulations will be provided when a UTV is registered.

**CONSENT AGENDA.** The Consent agenda was presented for consideration. CM Frye moved, CM Barnes seconded to approve the Consent Agenda. Motion to approve carried unanimously. The Consent Agenda consisted of the following:

1. 2019 Ambulance Contract with Marysville Ambulance Service for \$150,132.00
2. Convention and Tourism requests totaling \$3,916.29
3. City Clerk's Report for December showed \$47,754.21 collected in receipts with a like amount being deposited with the City Treasurer.
4. Municipal Judge's Report for December showed \$4,354.50 being deposited with the City Treasurer and \$258.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.
5. Cash balances in funds as of December 31, 2018 were presented as well as outstanding debt and receivable balances.

**APPROPRIATIONS ORDINANCE NO. 3690**

1. Claims against the funds of the city were submitted for Council consideration as follows: General Fund, \$76,625.90; Water Revenue Fund, \$18,573.66; Sewage Revenue Fund, \$8,087.77; Library Revolving, \$5,208.33; Library, \$667.98; Swim Pool Sales Tax, (\$2,058.85); Koester Block Maintenance, \$776.00; Employee Benefit Fund, \$7,184.11; Transient Guest Tax, \$1,433.56; Sales Tax Improvements, \$22,079.97; making a total of \$138,578.43.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Frye moved, CM Boss seconded to approve the appropriations ordinance totaling \$138,578.43. CM Boss overviewed large expenditures including payroll, engineering fees for the Highway 77 CCLIP reconstruction project and ambulance contract payment. Motion to approve the appropriations ordinance carried by 6-0 roll call vote. City Clerk Holle assigned Ordinance No. 3690.

#### **STAFF REPORTS:**

#### **CITY ADMINISTRATOR:**

1. **CDBG LMI SURVEY.** CA St. John presented a sample survey used by the Department of Commerce which will be mailed to 504 households. Completion of the survey is needed to enable the City to qualify for CDBG grant funds which could be used for a new fire house. The City needs 504 households to respond. A cover letter will be included from the City explaining the survey. Households who do not respond will be contacted and CA St John will be available for questions, with the assistance of city hall staff. CA Olsen will research if a raffle to encourage households to return the survey is legal.
2. **AIRPORT IMPROVEMENT PLAN.** CA St. John presented changes to the AIP plan to be recommended to the FAA. The Airport Committee suggested widening the runway be moved up the priority list. CM Graham moved, CM Barnes seconded to change the priority list. Motion failed by a 2-4 vote. CM Graham and CM Barnes voted in favor. CM Frye moved, CM Hughes seconded to change the date on the West Taxiway improvement project to 2022. Motion carried unanimously.
3. **HIGHWAY 36 REPAIRS.** Engineering plans provided by CES were presented. This will repair a portion on Center Street which is failing, starting at United Bank & Trust Branch Bank going 257 feet west. CM Frye noted this area required repairs soon after completion of the GEO project. CM Boss moved, CM Frye seconded to proceed to bid the project. Motion carried unanimously. This project will be funded from the Sales Tax Improvement Fund.
4. **POOL MANAGER HIRED.** Kathy Ungerer was hired as the 2019 pool manager at \$14.00 per hour.
5. **RESERVE POLICE OFFICER HIRED.** Austin Watts was hired as a reserve police officer. He will be paid \$13.94 per hour and will be attending the Police Academy to become certified as a reserve officer.
6. **FINANCIAL SPREADSHEETS.** CA St John presented December 31 financials and 2018 project updates. The balance carryover was \$458,351.25 in the General Fund, \$674,248.27 in the Water Fund, \$433,854.10 in the Sewage Revenue Fund and \$793,441.90 in the Sales Tax Fund.

- 7. CCLIP INSPECTION ENGINEERING.** CA St John reported KDOT will meet with the Street committee to make recommendations for inspection engineering on the CCLIP project. Council will then vote after the committee recommendation is presented.

## **STANDING COMMITTEE REPORTS:**

### **FINANCE AND ADMINISTRATION:**

- 1. HIRING AND WAGE DETERMINATIONS.** Mayor Grund reported the F&A committee met January 3<sup>rd</sup> with CA St. John and Mayor Grund and recommended the City Administrator should hire and assign a beginning wage according to the established wage ranges. The employee and wage will be communicated to the Governing Body after the hiring is completed. The Council agreed by consensus.
- 2. LONGEVITY PAY.** CM Boss reported that at the January 3<sup>rd</sup> meeting, the F&A committee also discussed the longevity policy. CM Boss read their recommendation. "In September, the goal for the Governing Body was to increase the longevity pay for the employees and to have the longevity pay increase as the number of years of service increased. Mayor Grund prepared a schedule comparing the previous longevity scale to the longevity scale approved September 2018. For all years, the new schedule is higher, and amounts increase as the number of years increase. The current longevity scale meets both the original goals. Mayor Grund confirmed with County Clerk Stohs the longevity amounts printed in the Marysville Advocate, that CA St John had used for the County were correct. County Clerk Stohs noted the County employees do not receive Christmas bonuses, a Christmas party or pool passes and are not offered memberships to the fitness center. County Clerk Stohs also noted the high end of the pay ranges are higher than the County, hence, long term city employees will receive higher salaries than county employees. When you add those additional benefits available to the City staff, the City employees receive higher compensations than County employees for each and every year of service. The Finance and Administration committee does not recommend any changes to the current longevity schedule approved September 10, 2018." No action was taken.

### **STREET:**

- 1. 16th & JAYHAWK RD DRAINAGE TUBE.** Mayor Grund noted the drainage tube on 16<sup>th</sup> and Jayhawk Rd had been cleaned out and asked if rip rap should be placed around the tube. CA St John will follow up.
- 2. ALLEY BETWEEN JACKSON & SOUTH.** CM Schroller inquired if the holes in the alley east of S 15<sup>th</sup> Street between Jackson and South had been repaired. CA St John reported it had been repaired and the pot holes remaining were on private property, noting he will ask SS Gundelfinger to check again.
- 3. STOPLIGHT AT 10<sup>TH</sup> ST & CENTER.** CM Frye reported the street light on the corner of 10<sup>th</sup> and Center Street has been removed. CA St John said it had been sent in for warranty repairs.

## **PARKS AND RECREATION:**

1. **PARK CLOSING.** Mayor Grund would like any group or person who wishes to use an entire city park to bring the request to the Governing Body in the consent agenda.

## **POLICE AND FIRE:**

1. **VOLUNTEER FIRE DEPARTMENT RECEIVES GRANT.** CM Boss thanked FC Richardson for applying for the grant to receive a washer extractor. This grant was approved.

**EXECUTIVE SESSION.** At 8:45 p.m. CM Hughes moved, CM Schroller seconded to recess in executive session attorney-client privilege, exception K.S.A. 75-4319(b)(2) which included the Governing Body, CA St. John and CA Olsen. The meeting would resume in the City Council chambers at 8:55 p.m. Motion carried unanimously. At 8:55 p.m. council reconvened. Mayor Grund reported no action was taken during executive session and the regular session was continuing.

At 8:57 p.m. CM Schroller moved, CM Graham seconded to recess in executive session pursuant to property acquisition exception K.S.A. 75-4319(b)(6) which included the Governing Body, CA St. John and CA Olsen. The meeting would resume in the City Council chambers at 9:20 p.m. Motion carried unanimously. At 9:20 p.m. council reconvened. Mayor Grund reported CM Hughes left the executive session at 9:03 p.m. and no action was taken during executive session and the regular session was continuing.

At 9:21 p.m. CM Graham moved, CM Hughes seconded to recess in executive session pursuant to non-elected personnel exception K.S.A. 75-4319(b)(1) which included the Governing Body and CA Olsen. The meeting would resume in the City Council chambers at 9:36 p.m. Motion carried unanimously. At 9:36 p.m. council reconvened. Mayor Grund reported no action was taken during executive session and the regular session was continuing.

At 9:37 p.m. CM Boss moved, CM Barnes seconded to recess in executive session pursuant to non-elected personnel exception K.S.A. 75-4319(b)(1) which included the Governing Body and CA Olsen. The meeting would resume in the City Council chambers at 9:50 p.m. Motion carried unanimously. At 9:50 p.m. council reconvened. Mayor Grund reported no action was taken during executive session and the regular session was continuing.

## **ROUNDTABLE DISCUSSION:**

1. **CONDOLENCES LYNN FELDHAUSEN'S FAMILY.** Mayor Grund extended condolences from the City regarding the passing of retired Sheriff's Deputy and Commissioner Lynn Feldhausen.
2. **PARKING ON THE RIGHT-OF WAY.** CM Boss asked CA Olsen if he had found any ordinances from other cities restricting parking on city right of ways. CA Olsen reported he and

CA St John where working on an ordinance. Mayor Grund requested the drafted ordinance be sent to the Administration & Finance Committee to review before sending to the City Council.

There being no further business, at 10:12 p.m. CM Frye moved to adjourn, CM Barnes seconded. Motion carried unanimously.

Cindy Holle

City Clerk