

**APPLICATION FOR
RIGHT-OF-WAY EXCAVATION PERMIT**

NO. _____

NAME OF APPLICANT _____
(Utility Company or Licensed Firm)

LOCATION OF EXCAVATION _____

PURPOSE OF EXCAVATION _____

SIZE OF EXCAVATION:
LENGTH _____ ft. DEPTH _____ ft. WIDTH _____ ft.

NUMBER OF CUTS: _____

START DATE _____ COMPLETION DATE _____
(Must notify before digging) (Must notify before filling)

I hereby make application for a permit to excavate, trench or bore in, under or through the right-of-way as proposed above and certify that, if a permit is granted, I will complete the excavation and backfill work as expeditiously as possible with all work to be in full compliance with the provisions of Chapter XIII, Article 2, of the Code of the City of Marysville, Kansas, 1987, adopted by Ordinance No. 1400.

DATED THIS _____ day of _____, 20____. BY _____
APPLICANT

Application approved this _____ day of _____, 20 ____.

BLANKET PERMIT _____ CITY CLERK _____

PAYMENT REPAIRS INSPECTION RECORD

LOCATION: _____

NO. OF CUTS _____ SIZE _____

EXISTING _____ REPLACEMENT _____

MATL. USED _____ MATL. USED _____

DATE OF INSPECTION: 1ST _____ 2ND _____

INSPECTED BY: 1ST _____ 2ND _____

REMARKS: _____

RECEIPTS

RECEIPTS of the fee of \$ _____ is hereby acknowledged.

DATED THIS _____ day of _____, 20 ____ at MARYSVILLE, KS

CITY CLERK

Article 2. Street Standards

13-201. Excavation on city property; permission.

Any person desiring to make any connection; or lay, or construct any sewer, drain, gas, water or other pipe or conduit, or dig any hole, ditch or trench; or make any excavation or tunnel in or under any street, avenue, alley, parking, pavement, sidewalk, crosswalk or easement through property in the city shall first obtain permission from the city building inspector who shall verify the location of any water or sewage lines in the area.

(Code 1987)

13-202. Cutting pavement; permits.

Any person desiring to make a cut in any street, alley, pavement or sidewalk shall first make application to the city clerk. He or she shall be issued a permit, upon approval by the city building inspector and payment of the appropriate fee. A blanket permit may be issued if the excavation project involves more than one cut.

(Ord. 1400, Sec. 1)

13-203. Fees.

The following fees shall apply for a Cut Pavement Permit:

(a) A fee of \$50.00 will be charged and a permit issued for each separate cut to any street, alley or pavement constructed with concrete, brick, asphalt or hot mix which has a perimeter measurement of 30 lineal feet or less. An additional charge of \$1.00 per lineal foot of perimeter will be assessed for cuts over the minimum 30 lineal feet.

(b) A fee of \$10.00 will be charged and a permit issued for each separate cut to any sidewalk or pavement not a part of an alley or street.

(c) A fee of \$50.00 per city block number, or equivalent, will be charged for any excavation, auger or tunnel in or under any unpaved street or alley.

(Ord. 1400, Sec. 2)

13-204. Excavations; backfilling; restoration of improvement.

Excavations of pavement, gutter or sidewalk shall be in accordance with specifications on file in the city clerk's office. All replacement of pavement, gutter or sidewalks shall be done by persons who are experienced in such work and fully qualified to do the same in a proper and substantial manner. The replacement of pavement, gutters or sidewalks shall be done with identical material, with the exception that hot mix may be replaced with concrete. Any person who shall persistently fail, refuse or neglect to comply with the provisions of this section or any reasonable orders and directions of the city building inspector may be refused any further permits by the city clerk.

(Ord. 1066, Sec. 3; Code 1987)

13-205. Penalty.

Any person that has not properly backfilled or paved any cut or excavation within the provisions of this article shall, upon conviction thereof, be deemed guilty of a violation of this code. Such person to whom the permit for such work was issued shall not be issued further permits until such charges have been paid in full.

City of Marysville Director of
Public Works Trenching and
Backfilling Policy

This City has a history of settling backfill construction cuts. A short trip down almost any street will show evidence of poor backfill procedures conducted in the past. In an effort to ensure that all utility cuts and construction projects are completed sufficiently, and in a uniform manner, the following policy is set forth.

A. TRENCHING AND BACKFILL

1. Where soil and depth conditions permit trenches should be cut to have vertical faces, with a maximum width of outside diameter of pipe plus two feet. Trenches must be shored where necessary for safety and to protect the traveled way, shoulders and slopes, as required.
 - a. Bedding shall be provided to a depth of six inches or half of the diameter of the pipe, whichever is the most.
 - b. Bedding material shall be free of lumps, clods, stones, and frozen material and shall be graded to a firm but yielding surface without abrupt changes in bearing value.
2. All open trenches and excavations will be backfilled within 48 hours after work is completed, or as directed by the City of Marysville.
3. Backfilling of open trenches shall use only approved materials that will produce a dense, well-compacted backfill. Materials containing frozen soil, sod, debris, or organic material shall not be used.
 - a. The materials shall be placed in uniform layers not to exceed eight inches in depth and compacted by means of suitable equipment or by tamping with mechanical or hand tampers. Each layer shall be compacted to a density equal or greater than the adjacent undisturbed soil before the next layer is placed. As the compaction of each layer progresses, continuous leveling will be required to assure uniform density. Pounding with backhoe or rolling with trucks is not sufficient. Compaction equipment shall be routed uniformly over the entire surface of each layer.
 - b. The moisture content of the soil used for backfilling shall be uniform and shall be such that required densities can be obtained. The Public Works Director or his representative will determine by visual inspection that satisfactory compaction is being obtained.

B. SETTLEMENT

1. The Utility Owner shall be responsible for all settlement of disturbed backfills, fills, and embankments, which may occur within one year after notice of acceptance of work.
2. All repairs or replacement necessary due to such settlement shall be made by the Utility Owner within thirty days after receipt of notice from the City of Marysville.