

Regular Meeting
City Hall, Marysville, Kansas-December 23, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with President Throm in the chair. City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Hughes, Throm, Frye, Schroller, and Barnes. A quorum was present.

The minutes from the December 9th regular meeting were presented for approval. CM Boss presented amendments. CM Frye moved, CM Barnes seconded to approve the minutes as amended. Motion carried by 6-0 voice vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

1. **VOTE TO COMBINE CHAMBER OF COMMERCE AND MARYSVILLE MAIN STREET ORGANIZATIONS.** The Marysville Chamber of Commerce, of which the City of Marysville is a member, sent a ballot to the City. Marysville Main Street and Marysville Chamber of Commerce wish to merge into one organization. CM Boss asked what the structure of the new organization would be and what funding the organization is asking the City to provide. The Chamber of Commerce votes will be counted after the January 11, 2020 annual meeting. After council discussion with Chamber of Commerce President Patty Holle, CM Barnes moved to vote yes to combine the two organizations, CM Frye seconded. Motion carried unanimously.
2. **CHAMBER OF COMMERCE 2020 CONTRACT.** The Marysville Chamber of Commerce presented a contract to the City of Marysville to run the Visitor's Center in 2020. CA St. John said the contract was the same as the 2019 contract and should be put in place until the merger votes are counted. If the vote fails, the Visitor's Center will still be run by the Chamber of Commerce, but if the merger vote passes, the contract will give the organizations time to re-structure until the Chamber contract becomes invalid. There is also a clause in the contract that allows either party to cancel the contract with 60 days written notice. After council discussion about funding and hours, CM Barnes moved to approve the 2020 contract with the Chamber of Commerce, CM Frye seconded. Motion passed unanimously.
3. **POLICY A-85 POLICE CHIEF, AN EXEMPT EMPLOYEE, OVERTIME AND HOLIDAY PAY.** A policy resolution amending section E-1 (f) and section E-3 (c) in the 2012 Personnel Policies and Guidelines Handbook for the City of Marysville was presented to council as requested by the governing body at the December 9, 2019 council meeting. City Attorney Olsen in an email said the policy was legal as written. The policy was written to clarify that no overtime or holiday pay should be received by the Chief of Police. CM Boss moved to approve Policy A-85, CM Barnes seconded. Motion carried with a 6-0 vote.
4. **FIREWORKS CONTRACT-2020.** A contract for a fireworks show on July 5, 2020 for \$7,000 was submitted by Alldredge Fireworks. The show will be held at Lakeview Complex. The Convention and Tourism Committee asked the council not to approve the contract for fireworks to be spent from Transient Guest Funds. CM Schroller moved, CM Boss seconded to approve

the fireworks contract for July 5, 2020 for \$7,000 to be funded as usual, half from Special Parks and half from Transient Guest Tax. Motion carried 5-1. CM Barnes voted no.

5. **NLC SERVICE LINE WARRANTY.** The National League of Cities proposal to partner with the City to offer warranty coverage of water and sewer lines was discussed. CA St. John read a portion of the City's purchasing policy regarding endorsements. Consensus of council was to take no action.

6. **REPLAT BRAUCHI HEIGHTS SUBDIVISION.** ZA Richardson presented a replat of Brauchi Heights Subdivision. Brauchi Heights Subdivision is located on the north side of Pony Express Highway on the east and west side of 20th Street. The replat defined utility easements required for development of new lots and had been reviewed by the Planning and Zoning Commission. CM Boss said there will be a public meeting on zoning in January. CM Frye moved to accept the Brauchi Heights Subdivision replat, CM Hughes seconded. Motion passed unanimously.

NOTICES AND HEARINGS

CONSENT AGENDA. The Consent agenda was presented for consideration. CM Frye moved, CM Barnes seconded to approve. Motion carried unanimously. The Consent Agenda consisted of the following:

1. Alcohol consumption request by Koester House Museum Foundation at the Koester House Museum on January 4, 2020 from 6:00 p.m. to 10:00 p.m. This event is called the Twelfth Night and is a fundraiser for the Museum Foundation.
2. Annual contract with Marysville Ambulance Service for January 1, 2020 thru December 31, 2020. Twelve equal payments totaling \$153,132.00.
3. Convention and Tourism requests totaling \$1,865.00: Big Kansas Road Trip ad \$325; Travel Kansas ad \$540; Destination Statehouse motel, mileage & gifts \$500; TIAK (6) board meetings mileage & registration; Land Expo Gravel Dash in Oklahoma promotion material to promote Marysville \$500.
4. Revenue/Expenditure Budget Reports through November 2019 showed unadjusted accumulated revenues in the General Fund of \$2,454,883 or 99% of budget; Water Revenue Fund, \$816,801 or 90% of budget; Sewer Revenue Fund, \$714,404 or 92% of budget. Unadjusted statement of expenditures in the General Fund totaled \$2,231,645 or 79% of budget, Water Revenue Fund \$783,865 or 55% of budget, Sewer Revenue Fund \$844,605 or 70% of budget.
5. Purchase of 200 cubic yards haydite chips and delivery from Buildex totaling approximately \$11,392.

APPROPRIATIONS ORDINANCE NO. 3713

1. Claims against the funds of the City were submitted for Council consideration as follows:

General Fund, \$110,163.64; Water Revenue Fund, \$50,276.99; Sewage Revenue Fund, \$27,356.20; Airport Revolving Fund, \$29,378.84; Industrial Fund, \$7,500.00; Economic Development Fund, \$4,019.25; Library Revolving Fund, \$9,828.57; Swim Pool Sales Tax Fund, \$14.56; Koester Block Maintenance Fund, \$5,270.00; Employee Benefit Fund, \$25,129.68; Transient Guest Tax Fund, \$2,870.73; Sales Tax Improvements Fund, \$29,992.40; making a total of \$301,800.86.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Boss moved, CM Barnes seconded to approve the appropriations ordinance totaling \$301,800.86. Motion to approve the appropriations ordinance carried by 6-0 roll call vote. City Clerk Holle assigned Ordinance No. 3713.
3. CM Schroller asked if a plaque had been purchased for Don & LeAnna Stenglemeier for the flag donation at the center circle of the City Cemetery. CA St. John and CC Holle asked where the plaque would be displayed, that would determine what type of plaque to purchase.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **WATER SLIDE REHAB.** CA St. John presented 2 bids to rehab the pool slides and water features. This will fix the cracking in the slides, re-caulk the seams where necessary and clean and polish the slide surfaces. This will also rehab the water feature that dumps water in the shallow end and replace the 8' X 8' pad under the family slide. CM Frye moved to hire Safe Slide, the low bidder, for up to \$23,000 to rehab the slides and water feature at the pool to be paid from the Pool Fund, CM Hughes seconded. Motion passed with a 6-0 voice vote.
2. **2020 CIPP BIDS.** CA St. John presented two bids for Cured In Place Piping for 2020. The project will be funded from the Sewer Revenue fund. CM Boss moved to hire the low bidder, Midlands Contracting for a total of \$320,227.40, CM Schroller seconded. Motion carried unanimously.
3. **FULL-TIME EMPLOYEE PAY RAISES.** CA St. John presented the council various options for employee pay raises: \$.65 per hour for supervisors and \$.50 for full-time employees; \$.75 per hour for supervisors and \$.50 for full-time employees; \$.75 per hour for all full-time employees. CA St. John also included a comparison of the City of Marysville employees 2019 current wages to other cities of like size 2018 wages. CM Boss moved to give full-time employees, except the police officers who previously received a \$2.40 per hour raise, a \$.75 per hour raise in 2020. CM Hughes seconded. Motion carried unanimously.
4. **PRO TRACK & TENNIS, INC.** CA St. John distributed an email from City Attorney Olsen regarding payment to Pro Track & Tennis, Inc. CA Olsen advised the City to pay the contract amount for the services provided. Pro Track & Tennis, Inc. will return in the spring to address warranty issues. Consensus of council was to pay Pro Track & Tennis Inc. in the December 30 ordinance.

- 4. NEIGHBORHOOD REVITALIZATION.** Marshall County sent the request for approval of the Neighborhood Revitalization Program in Marysville on Friday, December 20. The program will run from January 1, 2020 thru December 31, 2022 and is the same program that will expire December 31, 2019. CM Frye moved to approve the interlocal agreement with Marshall County approving the Neighborhood Revitalization Program, CM Barnes seconded. Motion passed unanimously.

CM Schroller presented an article she read that the City of Ottawa does not decide agenda items for 2 weeks. The council discussed how items should be put on the agenda and the supporting information which should also be presented. Time limits and procedures were discussed.

CITY CLERK:

STANDING COMMITTEE REPORTS:

STREET:

- 1. NORTH STREET.** CM Frye asked if North Street had been bladed during the last snow. CA St. John said there was not enough snow to blade, but the streets had been salted where necessary.
- 2. JENKINS STREET.** CM Frye reported the joints of the concrete street in the 500 block of Jenkins were in bad shape considering the street is less than 8 years old. CM Boss asked when Jenkins street from 7th to 12th street was due for replacement because that concrete is in bad shape. CA St. John will check on these items.
- 3. ADA CORNERS.** CM Schroller asked which crews were repairing ADA ramps. CA St. John said it was the city Street Department. Inline Construction has also been contracted to replace some ADA ramps by May 29, 2020
- 4. HARTLEY RIDGE STREETS.** CM Hughes asked if the streets in Hartley Ridge Development would be completed soon. Several council members asked CA St. John to get a completion date for the street from the developer.
- 5. CORNER OF 10TH & CENTER STREET.** CM Frye asked if the Street Department could smooth out the south side of the corner of 10th and Center Streets. The drop off and holes are large because of the varying types of road surface. Patches do not work well because it is a turning lane and because of large truck traffic. The corner will be replaced in the spring when the Hwy 77 South CCLIP project is completed. CA St. John will check if a temporary fix can be made.

PARKS & RECREATION:

1. **SIGNAGE AND BROCHURES.** CM Boss mentioned that C&T Director Whitesell's report states that she and MHS Art Teacher were discussing signage for the Blue River Rail Trail Head located in the City Building at 604 Broadway. CA St. John said the signage would be placed on the building. C&T Director Whitesell also states that she is starting to make brochures for tourism in Marysville. Council asked before brochures are printed the city needs to make decisions on various locations and hours and make sure all the information is correct.

WATER & WASTEWATER:

1. **CATCH BASINS.** CM Frye and CM Throm said the catch basin by the School Superintendent's Office is broken. It was broken during the CCLIP project. They asked why it was not replaced. CA St. John will follow-up. CM Frye asked if there is a list of catch basins that need to be replaced in the City. CA St. John said that is part of the GIS mapping project which is not complete yet.
2. **MANHOLE AT 5TH & CAROLINA.** CM Barnes asked if the manhole at 5th and Carolina would be repaired soon. There has been a cone on the manhole for almost a year.

ADMINISTRATION AND FINANCE:

1. **ADVOCATE ERROR.** CM Boss said the Advocate had misquoted the information about possible raises. The paper will make a correction.
2. **COST OF TRAINING.** CM Boss reminded the council how expensive it is to train police employees.
3. **POLICE VEST.** CM Hughes asked if the city had kept the bullet proof vest from the police officer who left. CA St. John said the vests are fitted to the individual, but he would check if the vest was given to the police officer

APPOINTMENTS:

ROUND TABLE DISCUSSION:

1. **MERRY CHRISTMAS.** CM Boss and CM Throm wished everyone a Merry Christmas.
2. **CHRISTMAS PARTY.** CM Frye thanked the City Staff for planning the Christmas Party and thanked the employees for their hard work. CM Schroller and CM Barnes also thanked the staff for planning the Christmas party and thanked CA St. John for the treats.

At 8:14 p.m. CM Frye moved, CM Barnes seconded to recess the meeting until December 30, 2019 at 7:00 p.m. at City Hall. Motion carried unanimously.

Council reconvened on December 30th at 7:00 p.m., with Mayor Grund in the chair. City Administrator St. John and City Clerk Holle were also present.

Roll call was answered by the following council members: Boss, Pippia, Hughes, Frye, Schroller and Barnes. A quorum was present.

APPROPRIATIONS ORDINANCE NO. 3714

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$34,800.50; Water Revenue Fund, \$8,757.78; Sewage Revenue Fund, \$6,894.54; Street & Highway Fund, \$12,886.09; Library Revolving Fund, \$29.30; Swim Pool Sales Tax Fund, \$23.48; Koester Block Maintenance Fund, \$28.57; Employee Benefit Fund, \$254.52; Transient Guest Tax Fund, \$382.75; Sales Tax Improvements Fund, \$2,872.21; making a total of \$66,929.74.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Frye moved, CM Throm seconded to approve the appropriations ordinance totaling \$66,929.74. Motion to approve the appropriations ordinance carried by 7-0 roll call vote. City Clerk Holle assigned Ordinance No. 3714.

Mayor Grund wished everyone a Merry Christmas and Happy New Year.

There being no further business, at 7:01 p.m. CM Frye moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle

City Clerk