

Regular Meeting
City Hall, Marysville, Kansas-December 14, 2020

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administrator St. John, and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Frye, Schroller, Hughes, Beikman, Throm, and Behrens. A quorum was present.

The minutes from the November 23rd regular meeting were presented for approval. CM Throm moved, CM Behrens seconded to approve the minutes as presented. Motion carried by 6-0 voice vote.

The minutes from the November 30th special meeting were presented for approval. CM Beikman moved, CM Throm seconded to approve the minutes as presented. Motion carried by 6-0 voice vote.

The minutes from the December 7th special meeting were presented for approval. CM Throm moved, CM Frye seconded to approve the minutes as presented. Motion carried by 6-0 voice vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

1. **ORDINANCE 1895-APPROPRIATING MONEY FOR 2021 PAYROLL.** *AN ORDINANCE APPROPRIATING MONEY FROM THE VARIOUS FUNDS TO PAY PAYROLL OF THE CITY OF MARYSVILLE, KANSAS FOR FY2021* was presented. CM Throm moved, CM Beikman seconded to approve Ordinance #1895 appropriating funds for payroll FY2021. Motion carried unanimously.
2. **RESOLUTION 2020-09 GAAP WAIVER.** *Resolution 2020-09 to waive GAAP reporting requirements for 2020 and to present financial statements and reports on the basis of cash receipts and disbursements compliant with the cash basis and budget laws of the State of Kansas.* CM Throm moved to approve Resolution 2020-09, CM Frye seconded. Motion carried unanimously.
3. **2021 PARTNERSHIP FOR GROWTH MEMBERSHIP APPLICATION.** The 2021 membership to Partnership for Growth was discussed. CM Throm moved to pay the 2021 membership fee at the Silver level for \$2,500, CM Behrens seconded. Motion carried 5-1 with CM Frye voting no.
4. **GRINDER PUMP MAINTENANCE POLICY.** The Water/Sewer Committee met and re-wrote Policy A-90 concerning grinder pumps. There are 16 grinder pumps the City maintains per Policy A-47. These are located in the Eastside Sewer District and the West Heights Sewer District only. Policy A-90 would rescind Policy A-47 and establish a policy to replace each of these grinder pumps and components and then turn the maintenance over to the property owner. These grinder pumps, controls, wiring, etc. are owned by the property owners. This policy would replace all pumps and components at the businesses in 2021 and the property owners would assume responsibility at that time. The pumps and components at the homes will be replaced as they fail, and the property owner will assume responsibility at that time. If the property is sold prior to failure the new property owner will assume responsibility at that time. The policy change

would make the East side sewer district and the West Heights grinder pump policy consistent with the policy in the City where everyone who has a pump is responsible for their own pump and components. After council discussion, CM Hughes moved to table the grinder pump policy until the city opens regular council meetings to the public, CM Schroller seconded. Motion tied 3-3 with CM Throm, CM Behrens and CM Beikman voting no. Mayor Barnes broke the tie voting no. Motion failed. CM Behrens moved to accept amended policy A-90 which replaces all grinder pumps and components at the businesses in 2021 and gives ownership and maintenance to the property owner after replacement. CM Throm seconded Motion carried 4-2 with CM Frye and CM Hughes voting no.

5. **INTERMODAL STORAGE CONTAINERS.** Information regarding the previous research on intermodal storage containers was presented. Presently, there is a moratorium which does not allow any intermodal storage containers to be placed in the City. CM Hughes moved to have an ordinance written that reflects the recommendations of the previous council and planning commission concerning placement of intermodal containers in the City, CM Frye seconded. Motion passed unanimously. CM Frye moved to include in the ordinance allowance of intermodal shipping containers as building material for structures, CM Hughes seconded. Motion carried unanimously. The Governing Body requested staff research reducing the minimum square footage for a home in the ULDC. Presently the minimum is set at 750 square feet. Also, the governing body would like staff to research tiny houses.
6. **MARYSVILLE SPORTS AND RECREATION INVENTORY.** Marysville Sports and Recreation asked the City to buy-back the additional inventory they have purchased over the last 15 years during the time they have operated the recreation programs in Marysville. This also includes field marking paint and chalk. CM Throm moved to purchase the equipment from Marysville Sports and Recreation for \$4,000 contingent on physical inventory review by the Recreation Committee, CM Behrens seconded. Motion carried 6-0.

NOTICES AND HEARINGS:

Resolution 2020-10 setting a hearing for condemnation proceedings due to unsafe or dangerous structure on the property at 205 N 10th Street owned by Julie Murphy was presented. CM Throm moved to set a hearing date of January 25, 2021 at 7:00 p.m. at City Hall, CM Schroller seconded. Motion passed unanimously.

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Beikman moved, CM Throm seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. CMB 2021 Licenses: Astro 3 Theatre, Bite Me Barbecue LLC, CJ Express, CJ Express West, Casey's, Pizza Hut, Wal-Mart.
2. Marysville Ambulance Service contract thru December 31, 2021 at \$156,192.00.

3. City Clerk's Report for November showed \$17,283.61 collected in receipts with a like amount being deposited with the City Treasurer.
4. Cash balances in funds as of November 30, 2020 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through November 2020 showed unadjusted accumulated revenues in the General Fund of \$2,637,101 or 98% of budget; Water Revenue Fund, \$845,402 or 94% of budget, Sewer Revenue Fund, \$710,629 or 93% of budget. Unadjusted statement of expenditures in the General Fund totaled \$2,282,212 or 71% of budget, Water Revenue Fund, \$790,356 or 55% of budget, and Sewer Revenue Fund, \$799,578 or 73% of budget.
5. Municipal Judge's Report for November showed \$2,176.50 being deposited with the City Treasurer and \$164.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3737

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$100,511.81; Water Revenue Fund, \$37,489.18; Sewage Revenue Fund, \$24,425.90; Economic Development, \$2,500.00; Library Revolving, \$10,200.66; Swim Pool Sales Tax \$1,851.37; Koester Block Maintenance, \$5,235.02; Employee Benefit Fund, \$54,382.67; Transient Guest Tax, \$1,102.82; Capital Improvements, \$44,952.90; Sales Tax Improvements, \$128.58; making a total of \$282,780.91.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Frye seconded to approve the appropriations ordinance totaling \$282,780.91. Motion to approve the appropriations ordinance carried by 6-0 roll call vote. City Clerk Holle assigned Ordinance No. 3737.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **BUDGET AMENDMENT.** CA St. John presented a budget amendment in the Swim Pool Sales Tax Fund and the Bond and Interest Fund. The Swim Pool Sales Tax Fund amendment is to account for the additional expenses to pay off the swim pool bonds early. The Bond and Interest Fund is to account for the fund balance transferred to the General Fund. CM Throm moved, CM Behrens seconded to set a budget hearing date of December 28 at City Hall at the regular council meeting. Motion carried unanimously.
2. **WAGE INCREASE FOR PART-TIME POLICE.** CA St. John requested a pay increase of \$1.25 per hour for the part-time police officers and range master. CM Beikman moved, CM Frye seconded to approve the pay increase of \$1.25 per hour. Motion carried unanimously.

3. **2021 CIPP PROJECT.** CA St. John presented the linear feet for the 2021 Cured In Place Pipe project. The cities of Linn, Waterville, Beattie, Frankfort, and Greenleaf also included linear footage in the project. CM Throm moved to go out for bids for 8450 linear feet of CIPP in 2021, CM Beikman seconded. Motion carried unanimously.
4. **FIRE STATION ADDITIONAL ITEMS.** A list of add-on items with pricing for the new fire station was presented. After council discussion, CM Schroller moved, CM Hughes seconded to purchase the Hotsy natural gas pressure washer for \$12,147 and the Ingersoll Rand air compressor and 9 hose reels for \$16,555. Motion carried unanimously. After further council discussion CM Frye moved to approve concreting the 12,200 ft fire station parking lot. CM Throm seconded. Motion tied 3-3 with CM Schroller, CM Hughes and CM Beikman voting no. Mayor Barnes broke the tie voting no. Motion failed.
5. **CEMETERY/PARKS MOWER.** Three quotes were presented for a new mower in the Cemetery/Parks Department: Hustler Super Z 72” gas engine-\$10,299.00 from Blue Valley Trailers in Waterville; Bobcat ZT7072SP gas engine-\$12,291.40 from KanEquip in Marysville; John Deere Z997R diesel engine-\$21,125.00 from LandMark Implement in Marysville. CM Throm moved, CM Behrens seconded to purchase the Hustler Z 72” for \$10,299. It has a 2 year no maximum hour warranty. CM Hughes seconded. Motion passed 5-1, CM Beikman voting no. The mower will be paid one-half from the General Fund and one-half from Municipal Equipment Reserve.
6. **2021 WATERLINE PROJECT.** CA St. John presented the 2021 waterline project to bid as CES has designed. There are two phases which will be bid separately and together so the project can be completed in two years if the pricing is too high. CES will provide bidding services. CM Frye moved to approve going out for bids on the waterline project as designed by CES, CM Throm seconded. Motion carried unanimously.
7. **AIRPORT ACCESS ROAD AND PARKING PROJECT ENGINEERING.** An engineering agreement with Olsson to design the airport access road and parking lot was discussed. This project will be bid in 2021 and will be paid 90% by the FAA. CM Behrens moved to approve the consultant agreement with Olsson to design the airport parking lot and access road for \$70,100 with the bidding phase to cost \$6,500, CM Throm seconded. Motion passed 5-1 with CM Hughes voting no. The entire project is estimated to cost \$604,000.
8. **FINANCIALS.** CA St. John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A Capital Projects report was also included.
9. **EXTRA HOLIDAY TIME ON CHRISTMAS EVE.** CA St. John asked if the council would like to give the employees extra time off on Christmas Eve which is not considered a City

holiday. CM Throm moved to give City employees 4 hours of paid holiday time on Christmas Eve afternoon, CM Frye seconded. Motion carried unanimously.

STANDING COMMITTEE REPORTS:

STREET:

1. **ALLEY BETWEEN N 10TH AND N 11TH.** CM Frye said the City departments working on the alley and the surrounding landscaping did a great job. CM Schroller reported there is a large hole near the south entrance to Keystone Estates. Council also asked if there was any progress on the streetlight near N 9th and Center Street. The City is waiting for improvements to be completed in that area.

WATER & WASTEWATER:

1. **AUTO READ ANTENNAS FOR THE WATER METERS.** CM Throm asked if the auto read antennas for the water meters have been purchased because they were supposed to come out of the 2020 budget. CA St. John said the City is waiting on the Company representative, but our intent is to complete the purchase in 2020.

PARKS & RECREATION:

1. **SWIM POOL MANAGER AND WAGES.** CM Schroller asked when the pool manager and employees would be hired. CA St. John said the City has advertised for a manager and their wages are set in the Swim Pool Policy. This will be discussed further in 2021.

CEMETERY & AIRPORT:

POLICE & FIRE:

ADMINISTRATION & FINANCE:

APPOINTMENTS: CM Throm moved, CM Behrens seconded to approve the Mayor's appointment: Planning and Zoning Commission-Bryan Kracht, Alternate. Motion carried unanimously.

CITY ATTORNEY:

EXECUTIVE SESSION:

ROUND TABLE DISCUSSION:

1. **KOESTER BLOCK REPAIRS.** CM Frye said some of the Christmas lights on the buildings in the Koester Block are loose. CA St. John said the lights are too high for the City equipment and employees to reach. CM Frye also asked about repairs to the bay window on the east side of the apartment. CA St. John is working on a grant and getting a cost for the window repair.

2. **UNEMPLOYMENT FRAUD.** CM Beikman reported there has been lots of unemployment fraud.

There being no further business, at 8:45 p.m. CM Frye moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle
City Clerk