

Permit # _____

(Assigned by City of Marysville)



All permits are subject to a 3-7 business day review period.
Please submit this form to:
City of Marysville
209 N 8th St
Marysville, Ks 66508
785-562-5331
buildings@bluevaley.net

APPLICATION FOR KEEPING OF CHICKENS, DUCKS, AND QUAIL

New Permits Coops must be fully installed prior to submitting a new permit request, and birds may not be housed until a permit has been approved.

Renewals: All renewals must complete a new application, including a site plan. Re-inspections will be performed.

Permits will not be approved if any code violations are present on the property.

☐ New Permit

☐ Renewal

Permit expires December 31st annually.

Permit Fee: New \$60.00 Renewal: \$30.00

Payments are due at the time of application submission and do not guarantee approval. Payments made by credit or debit card are subject to a 2.5% processing fee. All payments are non-refundable.

Number of hens proposing to keep: _____ Site Address: _____

Applicant's Name: _____ Date: _____

Applicant's Mailing Address _____

Applicant's Email Address _____

Applicant's Date of Birth: _____ Phone #: _____

Site Plan (Required)

Please provide an aerial image of your property. You may obtain an aerial image from Google Earth. This aerial image should outline your entire property and include any existing buildings and fences.

On the aerial image, please include the following site plan requirements:

- o Property outline: Ensure the image includes the entire property boundary.
- o Existing features: Clearly mark the locations of all existing buildings and fences.
- o Proposed coop details: Show the location of the coop and include:
 - o Dimensions of the coop and run.
 - o Distance of the coop and run from property lines.
 - o Distance of the coop and run from any buildings or structures.

I certify that I have read this application and state that the above information is correct and that I, as owner or lessee, agree to comply with all city-adopted codes.

☐ I acknowledge receipt of the 'Conditions and Requirements' handout and agree to comply with all inspection requirements outlined.

Applicant's Name

Applicant's Signature

Date

Approved for number of chickens, ducks, quail and/or any combination thereof: _____

Approval of Building Inspector

Date

Approval of City Clerk

Date

Conditions and Requirements

Chicken, Duck, and Quail Permits

To promote safe and responsible bird-keeping, all applicants must comply with the following conditions and requirements. Our inspection process ensures that all approved permits meet animal welfare standards, proper enclosure conditions, and appropriate placement on your property.

Coops shall allow at least 4 square feet of space per hen and must be inspected before chickens, ducks, or quail are on the premises. The space in the runs must be 10 square feet per hen.

- ◆ No more than 6 hens allowed.
- ◆ Roosters are PROHIBITED.
- ◆ Coops and runs must be 50 feet from any dwelling or occupied structure other than the permittee's dwelling.
- ◆ Coops and runs may only be located in the rear yard of the premises.
- ◆ Coops and runs shall not be located within 10 feet of a side or rear yard line. Coops may **not** be in the front yard.
- ◆ Coops and runs must be covered and predator-proof. Coops must be well ventilated and designed for easy cleaning.
- ◆ Coops and runs exceeding 50 square feet shall be considered an accessory structure with additional permits needed.
- ◆ Hens shall have access to an outdoor enclosure that is adequately fenced to contain the birds on the permittee's property and prevent predators from accessing the birds.
- ◆ Coops, runs and the outdoor enclosure must be kept in a sanitary condition and free from offensive odors.

Inspection Requirements

Each permit application is subject to review and inspection by designated city officials to ensure compliance with city ordinances:

Building Inspector: A property inspection will confirm that coops are placed at a safe distance from residential structures. In most cases, contact with the applicant may not be required. If your coop and fenced enclosure are visible from public property, our inspectors may be able to complete their review without needing access to your private property.

If direct access is necessary, our office will reach out to arrange a convenient time for the inspection.

Once all inspections are successfully completed, the permit will be approved. Please ensure that your property is accessible for any needed assessments and that any potential issues are addressed prior to the inspection.

City Code may be reviewed at <https://marysvilleks.citycode.net/index.html#!codeOfTheCityOfMarysvilleKansas>