

Regular Meeting
City Hall, Marysville, Kansas-April 22, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John, City Attorney Olsen and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Graham, Hughes, Frye, Schroller, Throm and Barnes. A quorum was present.

The minutes from the April 8th regular meeting were presented for approval. CM Hughes presented amendments. CM Throm moved, CM Hughes seconded to approve the minutes as amended. Motion carried by 7-0 voice vote.

PUBLIC COMMENTS:

1. **JAKE BRAKES.** Vicky Sue Gross, Ward 3, requested the jake brake code be enforced.

BUSINESS AND DISCUSSION ITEMS:

1. **FIREWORKS CONTRACT.** Alldredge Fireworks, Washington, KS submitted a contract to display fireworks for \$7,500.00 at Lakeview Complex on July 5, 2019. Mayor Grund asked if CA St. John had checked the references supplied by Alldredge Fireworks. CA St. John replied he had checked Washington, Linn and Onaga. Mayor Grund asked the place of the show "Lakeview Complex" be added to the contract. CM Frye moved, CM Throm seconded to approve the contract as amended. Motion carried unanimously.
2. **PRESS BOX WINDOWS LAKEVIEW COMPLEX.** CA St. John presented bids gathered by Marysville Sport & Rec Director Fragel regarding new windows for the press box at Lakeview Complex. The low bid was from Crome Lumber for 3 fiberglass windows and vinyl brick molding totaling \$3,112.72. CM Frye questioned the need for windows in a press box that was not used much. CM Schroller moved, CM Throm seconded to accept the low bid from Crome Lumber for the windows and molding. Motion carried unanimously. CM Throm moved, CM Frye seconded to accept the quote of \$1,315.00 for labor to install the windows from Argo Construction & Remodeling. CM Boss questioned the need for more than one bid. CA St. John stated both lumber yards used the same contractor. CM Boss asked in the future all bid requests should be requested by City Hall. Motion carried unanimously.
3. **MEMORANDUM OF AGREEMENT-K-STATE ECONOMIC STUDY.** Mayor Grund stated the questions she had concerning the MOA with K-State had been answered in the e-mail from Blake Belanger including vacant lots to be reviewed and the UP Depot Preservation EPA grant request. Patty Holle, Chamber President informed K-State to keep the City informed as well as the Chamber. CC Holle stated K-State had contacted the City requesting a list of the FEMA buyout lots, which she sent to them. CM Graham stated those may be used in the housing study. CM Boss moved, CM Throm seconded to have the Mayor sign the agreement. Motion carried with a 7-0 voice vote.
4. **PARKING ON THE PUBLIC RIGHT OF WAY.** Mayor Grund presented amendments to the Parking on the Public Right of Way Ordinance and asked if the Parking on the Public Right of

Way Ordinance as presented could be enforced by the Code Enforcement Officer. CA St. John said yes. CA Olsen read the information from the Standard Traffic Ordinance and agreed the Ordinance could be enforced by the City Code Enforcement Officer. CM Boss asked if the Ordinance should be more specific on the definition of a vehicle to include non-motorized vehicles such as trailers. CA Olsen read the STO which does define a vehicle. CM Graham suggested the vehicle definition also be printed with the Ordinance in the Advocate. CM Throm moved, CM Frye seconded to approve Ordinance 1873 Parking on the Public Right of Way as amended. Motion carried by a 7-0 roll call vote.

5. **MOU PATTERSON TRUST.** A Memorandum of Understanding from the Patterson Trust was presented by CA Olsen. The MOU states conditions as follows: 1) The City will honor the agreement with the Girl Scout troop to plant and care for the existing orchard; 2) the City will place a stone on the property to memorialize the Patterson Trust for the donation of the land.; and 3) the land may be used any way the City deems appropriate. Mayor Grund asked if the current disc golf basket placements would endanger the orchard. CM Frye replied no. CM Throm moved, CM Barnes seconded to accept the MOU. Motion carried with a 7-0 voice vote. CA Olsen indicated Ms. Finney would be signing and sending the deed to the property.
6. **MARYSVILLE SPORT & REC CONTRACT ADDENDUM.** An addendum to the MS&R contract to include installation of disc golf baskets in city parks was presented. Mayor Grund presented amendments. CM Hughes asked who owned the disc golf baskets. CA St. John stated the City will own the baskets as long as they remain in City Park. CM Frye moved to approve the addendum as amended, CM Throm seconded. Motion passed unanimously.
7. **USD #364 ADDENDUM.** An addendum to the contract with USD #364 was presented. The addendum states the City is not required to provide notice to the school when the disc golf baskets in the drainage area of the park are used. If USD #364 needs temporary sole use of this area, USD #364 will contact the City administrator's office to make arrangements. CM Throm moved, CM Barnes seconded to accept the addendum. Motion passed unanimously.
8. **VERIZON WIRELESS SMALL CELL TOWERS.** CA Olsen presented an email he received from Verizon regarding placing small cell facilities in Marysville. CA Olsen stated the City currently does not have an ordinance restricting these and suggested the City establish some guidelines concerning aesthetics and franchise fees. All regulations must be within FCC guidelines. CA Olsen and CA St. John will work on Small Cell Tower ordinance.

NOTICES AND HEARINGS:

CONSENT AGENDA. The Consent Agenda was presented for consideration. Mayor Grund read the Travel and Tourism Proclamation. CM Frye moved, CM Throm seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. Convention & Tourism requests totaling \$690.00: 3 Advertising listings with State of Kansas Department of Wildlife & Parks & Tourism - \$360.00; US Hwy 36 Annual Meeting in Oberlin, mileage, registration, and motel - \$330.00.

2. National Travel & Tourism Week May 5 through May 11 Proclamation.

APPROPRIATIONS ORDINANCE NO. 3697

1. Claims against the funds of the city were submitted for Council consideration as follows:
General Fund, \$74,275.47; Water Revenue Fund, \$42,339.97; Sewage Revenue Fund, \$28,060.55; Library Revolving, \$10,225.36; Swim Pool Sales Tax \$20,466.25; Koester Block Maintenance, \$8,722.52; Employee Benefit Fund, \$30,030.45; Transient Guest Tax, \$2,471.50; Sales Tax Improvements, \$46,585.33; making a total of \$263,177.40.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Boss seconded to approve the appropriations ordinance totaling \$263,177.40. CM Boss overruled large expenditures including transfers and employee payroll costs. Motion to approve the appropriations ordinance carried by 7-0 roll call vote. City Clerk Holle assigned Ordinance No. 3697.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **BID REQUEST FOR SIDEWALK AT LAKEVIEW.** CA St. John asked to go out for bids for a sidewalk 518 feet long and 5 feet wide at Lakeview Complex from 20th Street along the south side of the entrance to the lower level parking lot. Plans were provided showing drainage tubes and storm water flumes. Mayor Grund suggested adding additional sidewalk around the concession stand. CM Barnes, CM Throm and CM Frye asked to the bid this additional sidewalk as a separate item. Mayor Grund asked CES to provide an engineer's review of the plans. Consensus of Council is to bring the project back to Council May 13, after the plans have been reviewed.
2. **CES ENGINEERING WATER LINE.** CA St. John presented a proposal from CES to design and bid three blocks of water line replacement on Jenkins Street from 17th to 20th for \$7,820.00. CM Throm moved, CM Frye seconded to approve the low bid as recommended by CA St. John and funded from the Water Revenue Fund. Motion passed 7-0 voice vote.
3. **STREET DEPARTMENT PAINT MACHINE.** Two paint machine bids were presented: CM Frye moved, CM Boss seconded to approve the paint machine bid for model LL5 3900 with line laser and 2 guns for \$8,995.00 from Crafcoc with a warranty to be funded from the Street Department capital outlay. Motion passed unanimously.
4. **KNAPHEIDE SERVICE TRUCK BED.** CA St. John provided a quote from Badger Body & Truck Equipment Co. for a Knapheide truck box, for the new Dodge 3500 water/sewer truck, costing \$14,934.00. This includes the truck box and labor to install the box. Mayor Grund asked for more bids as more companies in the area sell this brand box. CM Barnes and CM Frye also reported there are more companies who make service beds. Mayor Grund asked for at least two bids be brought to the next council meeting.

5. **STREET IMPROVEMENTS-SOUTH 11TH ROAD, KEYSTONE ROAD, SOUTH 12TH ROAD.** CA St. John reported some citizens have suggested the City remove the asphalt on these roads and put them back to gravel so the roads could be better maintained. CM Frye asked what the cost to remove the asphalt would be and would the City pay for dust control. Mayor Grund requested meeting with the residents who live along this corridor regarding these roads to discuss surface options.
6. **UPDATED BID – ALLEY BY SUNFLOWER UP CREDIT UNION.** CA St. John presented a new bid from JD Construction for a narrower alley between S 4th and S 5th Street by the new Sunflower UP Credit Union Building. The bid for the 6' concrete 315' x 16' alley was \$34,134.40. CM Throm moved, CM Barnes seconded to approve the bid from JD Construction funded from Sales Tax Improvements. Motion carried unanimously.

STANDING COMMITTEE REPORTS:

WATER & WASTEWATER:

1. **WATER & WASTEWATER COMMITTEE** CM Boss reported the Water & Wastewater Committee had met at 6:30 p.m. prior to the council meeting to consider sewer charge reductions on water leaks on two properties. The property at 504 Calhoun's request was denied as this property's leak was inside the house and the water was pumped into the City sewer system. The leak at the second property 600 S 11th was in the yard and will be reduced by \$564.90 when documentation from the plumber who repaired the leak is received by City Hall.
2. **SEWER ON N 10TH STREET.** CM Hughes reported a citizen on N 10th Street was having difficulty with her sewer system and she said the city had not responded to her request for two weeks. CA St. John stated staff had spoken with her and the City had photos documenting the installation of the new waterline on North street. CA St. John will follow-up with the citizen.
3. **SMALL WATER LEAK S 10TH ST.** CM Throm asked if a water leak had been reported by the Police Department on S 10th St. CA St. John stated it was a small leak and had been reported.
4. **2ND METER PIT.** CM Graham reported there was a request for a 2nd meter at a home. The citizen has been waiting two years. CA St. John stated the Water/Sewer Department, the Street Department and the Cemetery/Parks Department were helping each other for three days this week to catch up small jobs. CA St. John has this on the list to complete.
5. **NO WATER/SEWER REPORT.** CM Hughes stated there was no Water/Sewer report Friday. CA St. John replied outside work had been more important.

PARKS AND RECREATION:

1. **MORNING SWIM.** Mayor Grund asked when morning swim at the pool would begin. CA St. John stated it would begin Monday, May 13.
2. **PARKS RESTROOMS.** Mayor Grund reported the men's restroom sink did not work at the Easter Egg Hunt in the City Park. CM Graham said there was no soap. CA St. John will follow-up.
3. **WINTERIZING POOL.** CM Barnes clarified he did not winterize the swimming pool. He worked on a pump earlier in the season, but he does not know how to winterize our pool.
4. **CEMETERY MOWING.** CM Boss reminded staff to mow the City Cemetery for Mother's Day.
5. **RIDING MOTORCYCLE ON SIDEWALK.** CM Boss reported a citizen had reported to her a city employee was riding a motorcycle on the sidewalk in their neighborhood. It had been reported to the police, but it has not stopped. CA St. John will follow up.

APPOINTMENTS:

1. **LIBRARY BOARD.** Marysville Public Library requested the Mayor appoint Bryan Kracht and Anthony Ring to the Library Board for a second term for four years beginning May 1.
2. **FIRE DEPARTMENT OFFICIERS.** The Fire Department held elections and asked the Mayor to appoint the following officers: David Richardson, Chief; Don Ballman, Deputy Chief; Joe Pils, Assistant Chief for 1 year.

CM Throm moved, CM Hughes seconded to approve the Mayor's appointments to the Library Board and the Fire Department. Motion carried unanimously.

ROUNDTABLE DISCUSSION:

1. **MAYORAL MEETING IN SALINA APRIL 11-12.** Mayor Grund shared that at the MTI training she recently attended they emphasized how important it is for the 2020 Census questionnaires to be completed, noting that each household represents up to \$52,000 in federal and state funding. Mayor Grund stated that the Transportation Task Force has identified \$18 billion of roads in need of repairs and the KDOT budget last year was only \$1.3 billion. Mayor Grund was encouraged, noting KDOT is listening to the needs of smaller local governments not just the big cities.
2. **PONY UP DATE MAY 3.** Mayor Grund encouraged citizens to donate online beginning 12:01 a.m. and from 7:00 a.m. until 5:00 p.m. on May 3 at the Helvering Center. The City has foul ball protection at Lakeview Complex and a new dog park as Pony Up Participating Agencies. Mayor Grund suggested matching donated funds at Lakeview Complex. Consensus of Council was to match 2 to 1 on the donations toward the foul ball protection at Lakeview Complex up to \$20,000.

3. **CLEAN-UP DAYS.** CM Boss thanked everyone for participating in the citywide clean-up days. She also reminded everyone Marshall County free landfill days are April 25 and April 27.
4. **GOOD THINGS IN MARYSVILLE.** CM Frye stated he had spoken with several residents from Seneca and Sabetha. Those residents told him they admire several things happening in Marysville. CM Frye said he thought we compare our City too negatively with other cities sometimes and we should look more at the positives in our City.
5. **PROGRESS ON CBDG SURVEYS.** CM Schroller asked how many surveys have been turned in. CA St. John reported 277 surveys had been received and the results are at 53%, which is above the necessary 51% income requirements.
6. **DARGATZ PARK.** CM Barnes reported at Dargatz the horse swings have been painted and they look good, but the framework needs some attention. More toddler swings have been added. The boards on top of the railroad ties around the perimeter of the playground equipment need to be replaced.
7. **BUDGET MEETING REMINDER.** Mayor Grund reminded the Council the Budget Workshop will be Monday, April 29 at 5:30 p.m.
8. **NATIONAL DAY OF PRAYER.** Mayor Grund said a National Day of Prayer would be observed in our community May 2 at 7:00 a.m. at Landoll Lanes.

There being no further business, at 9:04 p.m. CM Frye moved to adjourn, CM Hughes seconded. Motion carried unanimously.

Cindy Holle

City Clerk