

Regular Meeting  
City Hall, Marysville, Kansas-September 23, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John, City Attorney Olsen and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Pippia, Graham, Hughes, Schroller, Throm and Barnes. A quorum was present.

The minutes from the September 9th regular meeting were presented for approval. Mayor Grund, CM Schroller, and CM Barnes presented amendments. CM Throm moved, CM Barnes seconded to approve the minutes as amended. Motion carried by 6-0 voice vote.

The minutes from the September 17<sup>th</sup> Special meeting were presented for approval. Mayor Grund presented amendments. CM Graham moved, CM Hughes seconded to approve the minutes as amended. Motion carried by 6-0 voice vote.

**PUBLIC COMMENTS:**

**BUSINESS AND DISCUSSION ITEMS:**

1. **BLUE RIVER RAIL TRAILHEAD.** Maureen Crist and Mark Hoffman representatives from the BRRT requested the use of the Old Police Department building at 604 Broadway as a trailhead facility for restrooms and water. The building is currently used by the city's Convention and Tourism Director and Marysville Main Street. Mayor Grund asked that someone besides Michelle Whitesell (the Convention and Tourism Director) clean the restrooms if they are to be used by the public. CA St. John said the Parks Department would become responsible for cleaning and he would check on the Main Street contract about supplies. Maureen said the trail is open from dawn to dusk. CA St. John said the Police Department will open and close the building. Maureen requested a deadbolt be placed on the Convention and Tourism Director's door and a water fountain with a bottle filler be installed. The governing body discussed the costs of the water fountain and the necessary plumbing. CM Throm asked Maureen if the BRRT could make a donation toward the water fountain. Maureen said the organization had no extra funds at this time. CA St. John said the city crew would look at the director's door to see if a dead bolt was needed. CM Throm moved to allow the Blue River Rail Trail group to use the building at 604 Broadway as a trailhead with use of the lobby area and restrooms from dawn to dusk, CM Schroller seconded. Motion passed unanimously. CA St. John will bring options and costs to install a water fountain in the lobby area to the October 14 council meeting.
2. **END OF YEAR POOL REPORT.** Kathy Ungerer - 2019 pool manager, presented a report showing 9,149 patrons used the pool this season. Lap swim patrons totaled 1,630, and Wednesday night free swim patrons totaled 795. There were 24 pool parties. Kathy presented a list of needed repairs for the pool and also sent the list to CA St. John, Water Supervisor Bargman and Assistant Water Supervisor Oller.
3. **ORDINANCE NO. 1884, ANNEXATION, SPITSNOGLE PROPERTY.** Dexter and Kate Spitsnogle signed a consent for annexation of their property at 1139 Keystone Road. An amended ordinance was presented for consideration as follows: "AN ORDINANCE ANNEXING

LAND TO THE CITY OF MARYSVILLE, KANSAS.” The land being annexed is located at 1139 Keystone Road. CM Throm moved to approve Ordinance No.1884 as amended, CM Hughes seconded. Motion carried by 6-0 roll call vote.

## **NOTICES AND HEARINGS**

CONSENT AGENDA. The Consent agenda was presented for consideration. CM Throm moved, CM Barnes seconded to approve. Motion carried unanimously. The Consent Agenda consisted of the following:

1. RESOLUTION 2019-06 a resolution adopting the Kansas homeland security region K hazard mitigation plan in the City of Marysville, Marshall County, Kansas.

### **APPROPRIATIONS ORDINANCE NO. 3707**

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$77,937.63; Water Revenue Fund, \$38,468.02; Sewage Revenue Fund, \$24,215.87; Sewer Replacement Fund, \$298,547.11; Library Revolving, \$5,714.79; Library, \$13,372.08; Library Employee Benefit, \$3,870.62; Swim Pool Sales Tax, \$2,218.05; Special Law Enforcement Fund, \$395.97; Koester Block Maintenance, \$3,996.81; Employee Benefit Fund, \$7,305.27; Transient Guest Tax, \$2,849.98; Municipal Equipment Reserve, \$1,477.75; Sales Tax Improvements, \$76,081.02; making a total of \$556,450.97.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. Mayor Grund asked the voucher to Midlands GIS Solutions LLC for \$29,790.00 be removed from the ordinance because the city had not received the deliverables yet. Mayor Grund also reported the invoice from Insituform Technologies USA was budgeted to be taken from the Sewer Revenue Fund instead of the Sewer Replacement Fund. After the changes, the amended amounts are Sewer Revenue Fund, \$290,532.48; Sewer Replacement Fund, \$2,440.50; CM Throm moved, CM Hughes seconded to approve the appropriations ordinance as amended totaling \$526,660.97. Motion to approve the appropriations ordinance carried by 6-0 roll call vote. City Clerk Holle assigned Ordinance No. 3707.

### **STAFF REPORTS:**

#### **CITY ADMINISTRATOR:**

1. **COMPUTER REPLACEMENT AT CITY HALL AND THE POLICE DEPARTMENT.**  
CA St. John said there were two bidders for the computer replacement project. The low bid was \$19,882.27 from Network Computer Solutions for the computers the city specified. Network Computer Solutions also provided a bid for equivalent computers plus a five-year warranty totaling \$19,763.37. After comparing the equivalent computers to the specified computers, CA St. John's opinion was the equivalent computers were a better deal. CM Hughes asked what would happen to the old computers. CA St. John said the city could use two of the computers in other

departments and he would check if the other computers could be used as a trade-in or recycled. Mayor Grund pointed out this bid was higher than the budgeted amount for new computers. CA St. John said the City Hall meeting room updates will not be completed this year and could be moved to the 2021 budget. CM Throm moved to purchase 17 computers with a 5-year warranty for the City Hall and the Police Department including installation as quoted from Network Computer Solutions for \$19,763.37. CM Pippia seconded. Motion carried unanimously.

2. **ART CENTER WINDOWS.** CA St. John reported he had received bids for windows at the Lee Dam Art Center but had received no separate bids from contractors to install the windows. CA St. John said he asked staff if they could install the windows and the staff agreed they could do the installation. CA St. John said he would bring window bids to the next council meeting if the council agreed the city staff could install the windows. Verbal consensus of council was for staff to install the windows.
3. **TREE TRIMMING.** Kim Bomberger of the Kansas Forestry Department was in Marysville observing trees with health issues. Kim suggested the city begin a tree maintenance program for the community to keep trees healthy and to keep the trees in the right of ways within the proper height requirements. CM Frye sent an email to CA St. John suggesting the city staff be trained on how to properly trim trees. CM Throm asked what the current height restrictions are. CA St. John said code said 12 feet, but it needs to be higher. CA St. John said he would bring back to council a revised code changing the height of trees in the right of way. Verbal consensus of the council was to begin a tree trimming maintenance program. The public will be informed of the new program with a date included by which their trees must be trimmed, or the city will trim them.
4. **FIRE STATION GRANT AND FINANCING.** CA St. John said the city needs to decide how the city's portion of the fire station will be funded. He is researching the city's options and has spoken with Rick Ensz who the city is contracted to use as a financial advisor. The funding source must be included on the CBD grant application. CA St. John said the city could use either a temporary note for five years or a GO bond as a financing source. Mayor Grund pointed out the budgeted funds in the General Fund (Fire Department) in the 2020 budget is \$430,000 including the transfer of remaining funds in the Bond and Interest Fund. Mayor Grund stated if the city continued to use property tax monies of about four mills the city could pay the temporary note with property tax monies from 2021 forward without increasing the mill levy. Emily Benedick will need a letter of financing in the CBD grant application. CM Throm moved to fund the city's portion of the fire station with the \$430,000 in the General Fund (Fire Department) and to fund the remaining portion with a temporary note of \$570,000 for five years. CM Graham seconded. Motion carried with a 5-1 vote with CM Hughes voting against. CM Hughes stated, "We should shave someplace so it is not so high." After much governing body discussion, the council asked CA St. John to research the cost of neighboring town's fire stations, how large the fire stations are, if grant money was used to build the fire stations and how much fund raising was used to finance the fire stations. Mayor Grund asked the council receive this information prior to the

public hearing on October 14. CM Schroller suggested Emily Benedick conduct a question and answer period prior to the public hearing. The Fire Committee and Emily Benedick will have a meeting from 6:00 pm to 7:00 pm October 14 at the City Hall to answer questions.

5. **TENNIS COURT REPAIRS.** Pro Track and Tennis, Inc. measured the cracks in the three north tennis courts that will need to be repaired before the courts are color coated. CA St. John presented a change order for 552 linear feet of Armor Crack repair which will cost \$9,384. Mayor Grund asked where the tennis court repairs would be funded from. CA St. John said it would come from the General Fund, Recreation Department. CA St. John also stated most of the funds budgeted to be used at Lakeview Complex would not be used this year. CA St. John noted the update to the City Hall meeting room would not be completed this year which was budgeted to be funded from the General Fund. Mayor Grund said this is a \$30,000 temporary fix to the tennis courts and would extend the warranty for five years. Mayor Grund said she met with Dr. Guy, USD 364 Superintendent, who told her the school's focus at this time is the Ag building so there are no capital improvement funds available. Dr Guy told Mayor Grund it is possible the school could make a larger lease payment, but they most likely would not pay upfront capital improvement costs for the tennis courts. CM Barnes moved to pay the change order for \$9,384 to Pro Track and Tennis, Inc. to Armor Crack repair the three north tennis courts to be paid from the General Fund, CM Hughes seconded. Motion carried unanimously.
6. **VISIONING MEETING WITH K-STATE.** Mayor Grund reported there will be a Visioning meeting October 7 with the participants from K-State conducting the Economic Study in Marysville. The meetings with the professors and students are scheduled from 9:00 am to 10:00 am, from 10:00 am to 1:30 pm, and from 1:30 pm to 2:30 pm at the City Hall. There will be civic leaders attending the meetings and the city will also invite stakeholders to the meetings. The stakeholders will include businesses, bankers, developers, citizens and Main street. Mayor Grund asked CA St. John to send the itinerary to the council, to send out invitations to the stakeholders, to create a map for the students driving tour and to keep the council informed.
7. **MARSHALL COUNTY TAX SALE.** Mayor Grund asked CA St. John if there had been any city properties on the county tax sale. CA St. John said there were two properties located in Marysville, but they were not city owned properties; these properties were inconsequential, and the city could not use them.

#### **STANDING COMMITTEE REPORTS:**

##### **STREET:**

1. **KDOT COST SHARE PROGRAM.** Mayor Grund said the application for the KDOT cost share program is due October 11 and she asked the status of the city's application. CA St. John said CES engineer, Tony Duever was working on the application on Friday, September 20 and a special meeting could be called if necessary, to complete the application. Mayor Grund reported

she had watched a webinar about the KDOT cost share program, and it is important to tell a story in the application.

2. **FEDERAL U.S. DEPARTMENT OF TRANSPORTATION WEBINAR.** Mayor Grund said she had signed up for a webinar conducted by the U.S. Department of Transportation about sustainability in all stages of pavement lifecycles. The webinar will be October 17. She asked CA St. John to share the information with the council in the next agenda packet. CM Pippia suggested this webinar would be beneficial to the city crews. CA St. John will check if the Street department has seen this information about pavement sustainability basics.
3. **POTHOLE AT ENTRANCE TO GOOD SHEPHERD SCHOOL.** CM Throm reported there is a pothole large enough to drop a car tire into at the south entrance to Good Shepherd School. CA St. John said he would take care of it.
4. **CHIP SEALING.** CM Schroller said the streets look good where the Street crew has chip sealed the road. CA St. John reported two seal routes have been completed.

#### **WATER & WASTEWATER:**

1. **SEWER LINE ON HWY 77 CCLIP PROJECT.** CM Throm asked if the new sewer line on the CCLIP project had been completed. CA St. John said the sewer line was done. The other crews on the CCLIP project were working north of the sewer crew so the entire project was not held up by the sewer.

#### **PARKS & RECREATION:**

1. **STORMWATER ENGINEERING AT LAKEVIEW.** CM Graham said she had spoken with Brian Fragel, Director of Marysville Sports and Recreation and he had not been contacted by the Schwab Eaton engineers about the stormwater issues at Lakeview Complex. CA St. John said he would follow up with Schwab Eaton.

There being no further business, at 8:33 p.m. CM Graham moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle

City Clerk