

Regular Meeting  
City Hall, Marysville, Kansas-December 8, 2025

Members of the Governing Body of the City of Marysville were called to order in the regular session at 7:00 p.m. on the date and place noted above with Mayor Frye in the chair. City Administrator Haverkamp, City Attorney Sunderland, and City Clerk Ralph were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Snellings, Ferris, Behrens, Keating, Beikman, Throm, Schrater, and Goracke. A quorum was present.

The minutes from the November 24<sup>th</sup> regular meeting were presented for approval. CM Throm moved; CM Schrater seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

CC Ralph read the certified election results from the County Clerk: Mayor – Todd Frye, Treasurer – Kenneth L. Kickhaefer, Council Ward 1 – Kyle Goracke, Council Ward 2 – Michelle Reinhart, Council Ward 3 – Lori A. Snellings, Council Ward 4 – Jeffrey L. Keating.

Mayor Frye presented outgoing CM Behrens with a plaque of appreciation and thanked her for her service.

CC Ralph swore in the newly elected Mayor and Council Members.

Roll call was then answered by the following council members: Keating, Snellings, Reinhart, Schrater, Throm, Goracke, Beikman, and Ferris. A quorum was present.

Mayor Frye then asked for nominations for President of the Council. CM Reinhart nominated CM Schrater; CM Keating seconded. CM Keating then moved to cease nominations; CM Beikman seconded. Motion carried unanimously. CM Schrater was unanimously elected as President of the Council.

**PUBLIC COMMENTS:**

- 1. MARYSVILLE PUBLIC LIBRARY REPORT.** Mandy Cook, Library Director, updated the council on programs at the public library. She also informed them that the library will be having a “Noon Year’s Eve” party on December 31<sup>st</sup> at noon for families. April Todd was also welcomed as a new staff member at the library.

**PROCLAMATIONS:**

**NOTICES AND HEARINGS:**

**BUSINESS AND DISCUSSION ITEMS:**

- 1. CHRISTMAS IN NORTH PARK REQUEST.** Liz Warren presented requests for Christmas in North Park on December 14<sup>th</sup> from 5:30 p.m. to 7:00 p.m. Requests included the use of 15 cones and to create one-way traffic for the event by blocking off the south side of Debbie Lane at 12<sup>th</sup> Street, the north side of Park Place at 16<sup>th</sup> Street, and 14<sup>th</sup> Street at Debbie Lane. CM Goracke moved; CM Throm seconded to approve the requests.
- 2. E-WASTE RECYCLING PROPOSAL.** Mark Looper with Mark’s E-Waste Recycling presented information to council about his electronics recycling service. He asked council to allow him to set up on city property to provide this service free of charge to the community. After council discussion CM Schrater moved; CM Snellings seconded to allow Mr. Looper to set up his recycling trailer by

Hedstrom Hall from January to June of 2026, coordinating dates and times with city hall staff. Motion carried unanimously.

3. **SIGN PERMIT – 617 BROADWAY.** A sign permit to place a “Free WIFI” sign from Blue Valley Technologies on the city’s building at 617 Broadway was presented. CM Throm moved; CM Schrater seconded to approve the sign. Motion carried unanimously.
4. **FIRE DEPARTMENT SCBA QUOTE.** A quote from MES to replace three of the Fire Department’s self-contained breathing apparatuses (SCBAs) in the amount of \$26,725.62 was presented. After council discussion CM Schrater moved; CM Beikman seconded to approve the quote. Motion carried unanimously.
5. **WINDOW QUOTE – MARYSVILLE PUBLIC LIBRARY.** A quote from Midland Exteriors to replace three windows at the Marysville Public Library in the amount of \$16,600.00 was presented. There was also an option to replace one window for \$5,850.00. Building Inspector Ralph has been trying to find a company to replace a window that is in disrepair at the library for over a year and this was the first company to provide a quote. The one window needs replaced now but the other two will need replaced in the near future. CM Keating moved; CM Schrater seconded to approve the quote to replace three windows. Motion carried unanimously.
6. **BLUE RIVER RAIL TRAIL DESIGN PRESENTATION.** Maureen Crist introduced Greg Yager, an architect with CES, to present a design concept for the 7<sup>th</sup> Street Corridor going north from Center Street. A group of citizens has been working on this design with the help of Greg and CES. The group asked for the City’s support and endorsement as they present the design to the public and look at securing grant funding and private donations for the project. CM Keating moved; CM Goracke seconded to provide full support to this group within the city’s means. Motion carried unanimously.
7. **7<sup>TH</sup> STREET CORRIDOR STORM WATER RFP.** Three RFPs for a storm water study on the 7<sup>th</sup> Street corridor north of Center Street were presented: CES Group – Lump Sum Fee \$83,630 or Hourly Plus Expenses not to Exceed \$97,300, Bartlett & West estimated \$67,366 to \$101,050, and Olsson not to Exceed \$122,000. The Water Sewer Committee reviewed the proposals and evaluated them with a rubric. After compiling scoring the committee recommended the lump sum proposal from CES in the amount of \$83,630. After council discussion CM Schrater moved; CM Throm seconded to approve the lump sum proposal from CES in the amount of \$83,630 to be funded half from the Storm Water Fund and half from the Sales Tax Fund. Motion carried unanimously.

**CONSENT AGENDA.** The Consent Agenda was presented for consideration. CM Beikman moved; CM Throm seconded to approve the Consent Agenda. Motion carried 8-0. Consent Agenda consisted of the following:

1. Marysville Ambulance Contract renewal for 2026: \$189,408.00.
2. 2026 CMB License Approval: Bite Me BBQ, Casey’s General Store #3492, CJ Express #1, CJ Express #2, Dollar General #2502, Pizza Hut, Tony’s Meat Market, Wal-Mart #341.
3. Pay application 2 from R.L. Tiemann Construction, Inc for the 11<sup>th</sup> Road Project in the amount of \$114,074.08.
4. Pay application 2 from Carlson Utility for the 15<sup>th</sup> Street Storm Sewer Project in the amount of \$520,757.10.

5. The City Clerk's Report for November showed \$14,521.34 collected in receipts with a like amount being deposited with the City Treasurer.
6. Cash balances in funds were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through November 2025 showed unadjusted accumulated revenues in the General Fund of \$3,034,348 or 89% of budget; Water Revenue Fund, \$1,000,155 or 85% of budget, Sewer Revenue Fund, \$900,062 or 83% of budget, Storm Water Revenue, \$174,279. The unadjusted statement of expenditures in the General Fund totaled \$2,573,477 or 73% of budget, Water Revenue Fund, \$747,639 or 52% of budget, and Sewer Revenue Fund, \$816,721 or 61% of budget, Storm Water Revenue, \$0.
7. The Municipal Judge's Report for November showed \$2,549.24 being deposited with the City Treasurer and \$117.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

#### **APPROPRIATIONS ORDINANCE NO. 3861**

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$111,643.55; Water Revenue Fund, \$31,073.47; Sewer Revenue Fund, \$43,762.78; Sewer Replacement, \$17,155.50; Library Revolving Fund, \$8,228.54; Swim Pool Sales Tax Fund, \$390.38; Koester Block Maintenance Fund, \$4,853.80; Employee Benefit Fund, \$24,671.39; Transient Guest Tax, \$5,526.25; Sales Tax Improvement Fund, \$55.50 making a total of \$247,361.16.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Schrater seconded to approve the appropriations ordinance totaling \$247,361.16.
3. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Ralph assigned Ordinance No. 3861.

#### **STAFF REPORTS:**

##### **CITY ADMINISTRATOR:**

1. **REMINDER TO COUNCIL.** CA Haverkamp reminded council members with their new seating arrangement to make sure everyone speaks into their mics so they can be heard.
2. **PROJECT UPDATES.** CA Haverkamp gave updates on current projects. The 11<sup>th</sup> Road Project is 90% complete. The contractor will be crack sealing this week, the road is open to traffic, and they will be back in the Spring to reseed the grass. The 15<sup>th</sup> Street Storm Sewer Project is also 90% complete. All that is left on this project is to repair the street.
3. **CHIEF OF POLICE TRAINING.** CA Haverkamp notified council that Police Chief Escalante will be at an FBI training at Quantico from January 7<sup>th</sup> to March 16<sup>th</sup>. It is rare for a department our size to get this opportunity, and Chief Escalante is the third chief from the City of Marysville to be accepted. Lieutenant Leis will be in charge of the department in his absence.
4. **BUDGET PREPARATION.** CA Haverkamp reported staff is beginning budget preparation for the 2027 budget and the department heads will meet on December 22<sup>nd</sup>.
5. **OFFICER GRADUATING ACADEMY.** CA Haverkamp announced Police Officer Debbrina Johnson will graduate from the academy on December 12<sup>th</sup> and is at the top of her class.

6. **FOREVER CHEMICALS.** CA Haverkamp reported the State of Kansas is now requiring that we test for PFAS & PFOS, forever chemicals. Our first sample has been sent to the state, but results have not been received yet.
7. **RECORDS STORAGE.** CA Haverkamp reported office staff has started moving the records from 617 Broadway and should be done by the end of the year.
8. **APPROVAL OF FINAL PAY ORDINANCE.** CA Haverkamp reminded council there will need to be an extra meeting to approve paying the final invoices. December 30<sup>th</sup> was suggested.
9. **THANK YOU, COLLEEN.** CA Haverkamp thanked outgoing CM Behrens for her service and guidance while on the council.
10. **12<sup>TH</sup> ROAD UPDATE.** Mayor Frye asked for an update on 12<sup>th</sup> Road. CA Haverkamp reported staff is looking for better rock potentially from Beatrice Sand and Gravel. Council asked if CA Haverkamp could talk to the township about rock the remainder of 12<sup>th</sup> Road. Council also asked that a punch list be created for the 12<sup>th</sup> Road and Keystone Road of areas that need attention.

#### **STANDING COMMITTEE REPORTS:**

##### **APPOINTMENTS & WAGE DETERMINATION:**

###### **Annual Appointments**

*Fire Department:* Don Ballman, Chief; Dave Richardson, Deputy Chief; Alex Rombeck, Assistant Chief – January 2026-December 2026

*City Prosecutor:* Aaron Westbrook, January 2026-December 2026

*City Attorney:* Luke Sunderland, January 2026-December 2026

*City Clerk:* Samantha Ralph,

*Police Chief:* Anthony Escalante

*Municipal Judge:* John McNish

*Airport Advisory Committee:* Mandy Cook, second term; Randy Brown, second term; Nic Stoll, second term; Gary Howland, third term; Curtis Spicer, second term – January 2026-December 2027

*Cemetery Board:* Shannon Borgman, second term; Debby Henderson, second term; Vallery Prell, second term; Lynn Stohs, second term – January 2026-December 2027

*Convention & Tourism:* Mandy Cook, third term; Maureen Crist, fourth term; Sadie Goepfert, second term; McKenzie Maddox, second term; Elizabeth O'Roke, second term; Ty Warren, second term – January 2026-December 2028

*Park & Rec Advisory Board:* Jaycee Pacha, Vince Pacha – January 2026-December 2026

*Tree Board:* Wayne Kruse, first term; Sharon Phillips, first term – January 2026-December 2028

*Planning Commission:* Jared Argo, third term; Lynn Runnebaum, third term; Nic Stoll, third term – January 2026-December 2028

*Zoning Board of Appeals:* Ron Green, second term; Dean Thomas, second term; Scott Kracht, first term – January 2026-December 2028

*Library Board:* Christine Wheeler, second term; Dexter Spitsnogle, second term – January 2026-December 2030

###### **Standing Committees – December 2025-December 2027**

*Administration & Finance Committee:* Kris Schrater, Cherie Ferris, Kyle Goracke

*Police & Fire Committee:* Kyle Goracke, Kris Schrater, Michelle Reinhart

*Cemetery & Airport Committee:* Keith Beikman, Michelle Reinhart, Cherie Ferris

*Street Committee:* Michelle Reinhart, Jeff Keating, Kevin Throm

*Parks & Recreation Committee:* Kevin Throm, Kyle Goracke, Jeff Keating

*Water & Sewer Committee:* Lori Snellings, Jeff Keating, Kevin Throm

*Grievance Committee:* Lori Snellings, Keith Beikman, Kris Schrater

CM Schrater moved; CM Snellings seconded to approve the Mayor's appointments. Mayor Frye encouraged each committee to meet by the end of January and elect a chairperson to run the meetings and report back to council. Motion carried unanimously.

**CITY ATTORNEY:**

1. CA Sunderland advised the council to establish memorandums of understanding (MOUs) for any shared roads, maintenance, agreements etc.

**EXECUTIVE SESSION:**

**COUNCIL COMMENTS:**

1. **WELCOME.** CM Keating and CM Snellings welcomed CM Reinhart to Council. CM Reinhart said she is here to learn.
2. **7<sup>TH</sup> STREET CORRIDOR PRESENTATION.** CM Schrater said the 7<sup>th</sup> Street Corridor Presentation was great and thanked all of those who have worked on it.
3. **WELCOME & THANK YOU.** CM Throm congratulated CM Reinhart and thanked outgoing CM Behrens.
4. **ROCK FOR ROADS.** CM Goracke reported he has had some complaints on Jayhawk Road as well as North 8<sup>th</sup> and North 11<sup>th</sup> Streets and asked that we add them to the list for rock.
5. **FIREWORKS.** CM Ferris said she enjoyed the fireworks after the tree lighting ceremony and there were a lot of people there.
6. **TREE LIGHTING EVENT.** Mayor Frye said the tree lighting ceremony went well and he hopes the event grows every year along with the tree.
7. **LIGHT AT HEDSTROM HALL.** Mayor Frye asked that staff look into putting up an outside light on Hedstrom Hall by the recycling bins.
8. **CAKE & COFFEE.** Mayor Frye announced there would be cake and coffee after the meeting to honor the outgoing council.

There being no further business, at 8:36 p.m. CM Keating moved to adjourn; CM Goracke seconded. Motion carried unanimously.

Samantha J. Ralph  
City Clerk