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## Cereal Malt Beverage (CMB) Application Checklist

### **Applicant Checklist** <https://www.ksrevenue.gov/abcindex.html> :

- ☐ Complete the appropriate CMB application on the form prepared by the Office of the Kansas Attorney General as required by K.S.A. 41-2702(c). If applying for both Off-Premises Consumption and On-Premises Consumption, two separate applications are required.
- ☐ Submit your completed application form and the \$25 State CMB Stamp fee to the Alcoholic Beverage Control (ABC) at the following address:

KDOR - Alcoholic Beverage Control  
Mills Building  
109 SW 9th Street, 5th Floor  
PO Box 3506  
Topeka, KS 66601-3506

Phone: 785-296-7015  
Fax: 785-296-7185  
kdor\_abc.cmb@ks.gov  
[www.ksrevenue.gov/abc.html](https://www.ksrevenue.gov/abc.html)
- ☐ Once approved, ABC will affix the State CMB Stamp to the application and mail back to the application with two additional State CMB Stamps for the city/county to affix to the license certificate and report.
- ☐ Take the ABC approved CMB application, State CMB Stamps, and applicable CMB license fees to the city or county to apply for the CMB license.
- ☐ If your CMB application is approved by the city or county, the city or county will affix the State CMB Stamp to the CMB license certificate.
- ☐ After your CMB license has been issued, the city or county will report your license and the effective dates of the license to ABC. ABC will update our records to ensure your State CMB Stamp reflects the effective dates of the CMB license issued by the city or county. You may view current State CMB Stamps and the effective dates at <https://www.kdor.ks.gov/apps/liquorlicensee/Active.aspx>.