

**Request for
Qualifications**

**2027 Street Preservation Program- Pavement
Condition Index and Pavement Management Plan**



**City of Marysville
209 N 8th Street
Marysville, KS 66508**

Date Issued: July 27, 2026

Date Due: September 22, 2026 at 2:00 pm

I. INTRODUCTION

The City of Marysville is seeking Statements of Qualifications (SOQs) from licensed professional engineering firms with expertise in pavement assessment and pavement management to perform a Pavement Condition Index (PCI) to analyze and inventory the existing conditions of all City maintained roadways and curbs and gutters. In addition to the PCI, the selected firm will develop and furnish a Pavement Management Plan to provide recommendations to optimize short-term and multi-year street maintenance and reconstruction projects based on available budget scenarios.

II. SCOPE OF REQUEST

The 2027 Street Preservation – Pavement Condition Index and Pavement Management Plan Project will establish the Pavement Condition Index (PCI) for the Marysville Road System, approximately 67 lane miles. The method selected should be clearly defined in the Statement of Qualifications. Data gathering will be performed by the Consultant Team selected.

The results of the PCI should be available in both a pdf and a GIS based pavement condition mapping program that can be integrated into the City's GIS software on behalf of the City or recommend software currently in use by the contractor.

This project will also include using the PCI results to inform a Pavement Management Plan that establishes criteria and prioritizes road maintenance projects over the next 20 years. Consideration for City available resources including existing equipment and budget scenarios should be included in the Pavement Management Plan along with current local, state, and federal grants that would be applicable to the projects.

Anticipated Project Schedule:

- September 28, 2026 - Notice to Proceed
- November 2026 - Data Gathering
- December 2026 - PCI Analysis and Refining Results
- January 2027 - Pavement Management Plan Scoping
- February 2027 - Finalize Pavement Management Plan
- March 2027 - Presentation of Findings to City Council

III. PROJECT GOALS

The City of Marysville intends to select a Consultant to complete the above scope with an emphasis on the following goals:

- To provide high-quality infrastructure for residents of Marysville.
- To ensure that residents and businesses of Marysville have minimal interruptions to service.

- To utilize innovative technology to produce high-quality PCI results.
- To use sound engineering and construction principles to evaluate innovative approaches and cost saving measures to optimize the available resources
- To use the expertise of the Consultant to achieve schedule efficiencies completing data collection, analysis, and Pavement Management Plan within the calendar year, 2027.
- To use value engineering practices to ensure that data gathering and evaluation tasks provide essential function to the project and consider reasonable opportunities for cost efficiency throughout the future phases of the project.

IV. SUBMITTAL OF PROPOSAL AND QUALIFICATIONS

a. Qualifications/Project Experience:

i. The Consultant shall demonstrate their capabilities and competence in providing pavement condition analyses and pavement management plans. Include a summary of similar projects for the last five (5) years. Each summary shall describe unique contributions by the Consultant including, but not limited to: pavement expertise, evaluation of innovative technology used, schedule efficiency and cost savings. Highlight participation by key staff that will be assigned to this Project. Submittals shall also include experience in the methodology in context with pavement conditions. Each project description shall contain at a minimum the following information:

1. Project and Owner's name;
2. Contact Information (including phone number);
3. Description of Project;
4. Schedule and Completion History;
5. Innovative Approach(es);
6. Cost Saving Measures Implemented;

ii. The Consultant shall include a registered Professional Engineer licensed in the State of Kansas that is familiar with both Marshall County and City of Marysville specifications and regulations. Proposals shall include any experience your firm has with innovative PCI programs, schedule negotiation, and compliance with industry requirements.

iii. The Consultant shall be authorized to work in the State of Kansas and the City of Marysville.

b. Project Approach:

The Consultant shall demonstrate a comprehensive understanding of professional services contracting and present a summary of the Consultant's approach to accomplishing the work under a Professional Services Agreement.

Include a description of your ability to meet a schedule to allow for Pavement Management Plan completion in 2027, and a description of the largest hurdles that you believe the team will have to overcome on the project and how you intend to proactively address these challenges and meet the listed project goals in Section III.

c. Key Project Staff:

Provide a detailed resume for all key project staff members. Include a description of their roles based on your current understanding of the project scope. Explain the role of the firm's ownership in the project organization.

d. Possible Subcontractors:

Based on your understanding of the work, provide a list of possible subcontractors (i.e. surveying, landscaping, etc.). Describe projects that the Consultants and subcontractors have performed in concert. Provide references for similar work in which these subcontractors have worked for your company.

e. Pavement Condition Index:

Detail any experience that your team has with Pavement Condition Index (PCI) data gathering and analysis.

f. KDOT Grant Program Experience:

Detail any relevant experience that your team has with performing professional services that were KDOT funded.

g. Insurance Reference:

Provide the name, address and phone number of the Consultant's insurance agent(s). Provide a certificate of insurance outlining coverage and policy limits.

h. Special Conditions:

All responses to this Request for Qualifications submitted by the Consultant shall be deemed public documents at the time opened by the City of Marysville. The Request for Qualifications is intended to be worded in a manner so as not to elicit proprietary information. If proprietary information is submitted as part of the response, such information shall be labeled proprietary and be accompanied with a request that the information is to be returned by the City of Marysville to the respondent. Any proposal that is submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.

VI. METHOD OF SOLICITATION

a. A notice will be published once in the Legal Record.

- b. A notice will be posted on the City's website for the duration of the solicitation period.
- c. The Request for Qualifications will be sent via e-mail to select firms.

VII. SUBMISSION REQUIREMENTS

a. Submit the response to the City of Marysville prior to 2:00 pm on September 22, 2026. Bids can be submitted by mail or e-mail or dropped off at Marysville City Hall with the following information:

Mail: City of Marysville

Attn: Joshua Haverkamp, 2027 Street Preservation Program

209 N 8th Street

Marysville, KS 66508

Email: cityadm@bluevalley.net

Emails received prior to submission deadline will be acknowledged by emailed receipt. Emails received after 2pm will not be acknowledged.

b. Responses received after the above date and time will be considered late and will not be accepted. Emails received after 2pm will not be acknowledged. Any late proposals delivered will be returned unopened to the Consultant.

c. Any and all costs associated with the preparation of the Statement of Qualifications shall be borne by the Consultant.

d. City staff will be available to meet with potential applicants virtually or in-person until the due date. Please contact Joshua Haverkamp to set up a meeting.

e. Questions during the RFQ period should be directed to: City of Marysville, Kansas, Joshua Haverkamp, City Administrator by phone (785) 562-5331 or email cityadm@bluevalley.net; any updates to the RFQ will be made available on the City's website and emailed to firms who have asked for updates to be sent to them.

VIII. DESIRED SCHEDULE

The desired schedule to determine a Consultant for the 2027 Street Preservation Program – Pavement Condition Index Project is listed below. Please note the schedule below is created to best position the City to complete data collection and analysis in 2027 and final reporting in early 2027.

- July 27: City of Marysville Issue Request for Qualifications (RFQ)
- September 22, 2pm: Deadline to Submit Statement of Qualifications
- September 28- October 7: Selection Committee Reviews
- October 7-October 21: Interview Short-List Consultant Teams (if necessary)

- October 27-November 4: Negotiate Professional Services Agreement
- November 9: City Council approve Agreement
- November 10: Issue Notice to Proceed

IX. SELECTION PROCESS

a. Evaluation Process:

i. A Selection Committee comprised of City staff and other appropriate personnel will evaluate the responses, including Street committee members. The Selection Committee will review the Statements of Qualifications and short-list those teams selected for an interview.

ii. Evaluation of Consultants will be based on a combination of Qualification Statements, references, and potential interviews to select the most qualified Consultant.

b. The City of Marysville reserves the right to reject any and all Statements of Qualifications, to waive minor defects or technicalities, or to solicit new Statements of Qualifications for the same project or a modified project that may include portions of the originally proposed project as the City of Marysville may deem necessary.

c. It is of utmost importance that the requested information be submitted with your Statement of Qualifications. Failure to submit any of the required information may result in your firm being disqualified from the Selection Process.

d. The contract between the City and the selected Consultant shall not be considered accepted, approved or otherwise effective until the legally required approvals and certifications have been given.

e. It is the City's intent to execute an agreement with a Consultant for all phases of the Pavement Condition Index and Pavement Management Plan.

f. The City shall not be liable for any costs associated with activities on this Project that have occurred prior to the issuance by the City of a Notice to Proceed. The Consultant shall proceed at their own risk and expense should any activities commence prior to the issuance of the Project Notice to Proceed by the City.

g. No Limitation of Liability: The Governing Body of the City of Marysville will not consider acceptance of contracts from Consultants which include a limitation of liability to the amount paid by the City under the contract, or similar language. Coverage, policy limits and the limits of any liability of the Consultant will be determined by the certificate provided in Section V(f) above.