

Regular Meeting
City Hall, Marysville, Kansas-April 13, 2020

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Graham, Pippia, Beikman, Hughes, Frye, Schroller, Behrens and Throm. A quorum was present.

The minutes from the March 23rd regular meeting were presented for approval. CM Beikman moved, CM Throm seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

1. **REAL ESTATE CONTRACTS.** CM Hughes moved to table the real estate contracts for 101 S 4th Street and 307 Broadway for 60 days, CM Schroller seconded. Motion failed by a 3-5 roll call vote. CM Graham, CM Pippia, CM Beikman, CM Behrens and CM Throm voted no.

EXECUTIVE SESSION: At 7:14 p.m. CM Frye moved, CM Beikman seconded to recess in executive session pursuant to property acquisition exception K.S.A. 75-4319(b)(6) which included the Governing Body and CA St. John. The meeting would resume in the City Council chambers at 7:30 p.m. Motion carried unanimously. At 7:30 p.m. council reconvened. Mayor Barnes reported no action was taken during the executive session and the regular session was continuing. At 7:33 p.m. CM Frye moved, CM Throm seconded to recess in executive session pursuant to property acquisition exception K.S.A. 75-4319(b)(6) which included the Governing Body and CA St. John. The meeting would resume in the City Council chambers at 7:42 p.m. Motion carried unanimously. At 7:42 p.m. council reconvened. Mayor Barnes reported no action was taken during the executive session and the regular session was continuing.

2. **REAL ESTATE CONTRACT AT 307 BROADWAY.** CM Behrens moved to purchase the property at 307 Broadway from owner Donna Alwin for \$12,000, one-half to be paid in 2020 and one-half to be paid in 2021. CM Pippia seconded. Motion passed 7-1 roll call vote. CM Schroller voted no.
3. **REAL ESTATE CONTRACT AT 101 S 4TH STREET.** CM Behrens moved to table the real estate contract for 101 S 4th Street for 30 days. CM Pippia seconded. The council discussed if options on other properties could be researched during this time. Mayor Barnes clarified CA St. John could negotiate with the property owners with no contract written.

EXECUTIVE SESSION: At 7:49 p.m. CM Pippia moved, CM Behrens seconded to recess in executive session pursuant to property acquisition exception K.S.A. 75-4319(b)(6) which included the Governing Body and CA St. John. The meeting would resume in the City Council chambers at 8:00 p.m. Motion carried unanimously. At 8:00 p.m. council reconvened. Mayor Barnes reported no action was taken during the executive session and the regular session was continuing. Motion to table property purchase at 101 S 4th Street for 30 days was passed by 8-0 roll call vote.

NOTICES AND HEARINGS: CM Schroller had a citizen ask about the road surface in Hartley Ridge Subdivision. The Zoning Board of Appeals had met on March 10, 2020 and extended the deadline for concrete streets in Hartley Ridge Subdivision until September 26, 2020 which coincides with the date on the letter of credit with Inline Construction. This information was reported by the Zoning Administrator, David Richardson, on March 18, 2020 in a report to the Governing Body. To change the road surface the request would be presented to the Planning Commission who approved the site plan. Inline Construction was scheduled to discuss road surface materials with the Governing Body, but due to the COVID-19 pandemic the public cannot attend council meetings.

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Throm moved, CM Beikman seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. City Clerk's Report for March showed \$47,922.22 collected in receipts with a like amount being deposited with the City Treasurer.
2. Cash balances in funds as of March 31, 2020 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through March 2020 showed unadjusted accumulated revenues in the General Fund of \$1,143,233 or 42% of budget; Water Revenue Fund, \$186,169 or 21% of budget, Sewer Revenue Fund, \$188,159 or 25% of budget. Unadjusted statement of expenditures in the General Fund totaled \$661,312 or 21% of budget, Water Revenue Fund, \$258,336 or 18% of budget, and Sewer Revenue Fund, \$150,944 or 14% of budget.
3. Municipal Judge's Report for March showed \$3,595.93 being deposited with the City Treasurer and \$164.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3721

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$204,921.13; Water Revenue Fund, \$22,768.20; Sewage Revenue Fund, \$13,632.12; Library Revolving, \$11,717.08; Swim Pool Sales Tax \$7,642.39; Koester Block Maintenance, \$894.11; Employee Benefit Fund, \$16,300.28; Transient Guest Tax, \$5,613.90; Sales Tax Improvements, \$2,859.41; making a total of \$286,348.62.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved, CM Frye seconded to approve the appropriations ordinance totaling \$286,348.62. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3721.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **AIRPORT CONSULTANT.** The Airport Advisory Committee met to review qualifications for an Airport Consultant as required by the FAA. Olsson & Associates and BG Consultants in

partnership with Airport Development Group submitted proposals. The Airport Advisory Committee recommended the City hire Olsson & Associates as the Airport Consultant for the next 5 years. Olsson & Associates have been the city's consultants for many years and know our airport specifications. CM Beikman moved to approve Olsson & Associates as the Airport Consultant for 5 years, CM Throm seconded. Motion carried 8-0 roll call vote.

2. **EXPIRING FAA FUNDS.** CA St. John said the City has been contacted about our expiring FAA funds. The City is not planning an airport project to be completed before the funds expire and the FAA would like the City to assign those funds to the City of Eldorado to use on their current project. The City has received funds like this from other cities in the past. CM Throm moved to sign over the FAA expiring funds to the City of Eldorado, CM Behrens seconded. Motion passed 8-0 roll call vote.
3. **2020 WATERLINE PROJECT.** CA St. John reported the City had only received one bid on the 2020 waterline project from Engemann Drainage. The engineers estimate was \$635,012.50 which is double the budgeted funds. The Governing Body chose not to open the bid and to rebid the project next year with alternates to complete the project in two separate phases or as a total project. It was suggested the City could consider installing towers to read the new Neptune water meters from the City Hall instead as a project for 2020 as the cost would be less.
4. **KDOT STREET PROJECT 7TH & BROADWAY.** The only bid KDOT received for the project at 7th and Broadway was from Bryant & Bryant for \$218,967, which was significantly higher than expected. CA St John contacted KDOT and KDOT increased their portion of the funding by approximately \$90,000. The cost to the City will be \$71,000. CM Throm moved to approve the project at 7th and Broadway with KDOT to be paid from the Sales Tax Fund, CM Behrens seconded. Motion carried by a 8-0 roll call vote.
5. **VFD AT THE WATER PLANT.** One of the three Variable Frequency Drive (VFD) at the water plant has failed. A new VFD would cost \$17,350 and to rebuild the existing VFD would cost \$12,800 as quoted by Hanover Electric. There will be an installation charge of \$500 for either option. The Governing Body asked if there is a warranty on either option, a trade-in value for the old VFD or if the City could benefit from keeping an extra VFD for unexpected failures. CA St. John will research. CM Behrens moved to purchase the new VFD from Hanover Electric for the water plant. CM Throm seconded. Motion passed 8-0 roll call vote.
6. **FINANCIALS.** CA St John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A Capital Projects report was also included. CA St. John said the City should proceed with caution due to predicted income loss during the COVID-19 Pandemic, but because the City has some reserve funds. We are in better shape than many cities.

STANDING COMMITTEE REPORTS:

STREET:

1. **CRACK SEALING.** CM Throm reported he had watched the Street Department use the new crack seal machine. It was very efficient compared to our old system. Mayor Barnes observed the crew using the old sealer with mastic and it was working very well also. Mayor Barnes said the Street crew has made several tools to use with the crack sealer instead of purchasing the tools. CA St. John said this has saved the city several thousand dollars.

WATER & WASTEWATER:

PARKS & RECREATION:

1. **POOL OPENING.** CA St. John reported Safe-Slide, the company that will be rehabilitating our slides, would not be available until May 18. It will take 3 days for their work. The pool will not be filled with water until after the project is complete. If the pool can open, CA St. John said it would be delayed.
2. **MARYSVILLE SPORT & REC.** Currently MS&R is conducting sign-ups for the summer ball season, but not cashing checks until a start date can be determined.
3. **CITY PARK PLAYGROUND.** Pacha Construction has begun repairing the fire damage to the wooden play structure in City Park.

CEMETERY & AIRPORT:

1. **MEMORIAL DAY SERVICE.** The Marysville American Legion has cancelled Memorial Day Services at the City Cemetery. They will not put out the white crosses or flags on the graves. There will be a live stream ceremony at the mound.

POLICE & FIRE:

1. **FIRE COMMITTEE MEETING.** The Fire Station Committee met and after a discussion with BG Consultants architect it was decided to move the new station further north on the lot and to put the truck bays on the north end and the meeting room on the south end.

ADMINISTRATION & FINANCE:

1. **LIBRARY.** CM Hughes asked if the Library employees were working or getting paid as the Library was closed to the public. CA St. John said the City does not control the Library the Library Board makes those decisions. The City is a pass-thru for the tax funds the Library receives, and the City can only limit their mil levy.
2. **COUNCIL SALARY.** CM Hughes suggested the council reduce their current salary back to the previous amount to help off-set the cost of the COVID-19 pandemic in the City.
3. **CODE BOOK.** CM Hughes asked if the City would compete the codification of the code book soon.
4. **KANSAS MAIN STREET PROGRAM.** CC Holle reported she had attended a class and spoke to the Kansas Main Street Director. The program is re-building and the City of Marysville was grandfathered in as we were a Main Street City when the program ended. The

City will need to decide to continue in the program or they will move the designation to another city.

WAGE DETERMINATIONS:

CITY ATTORNEY:

EXECUTIVE SESSION:

ROUND TABLE DISCUSSION:

1. **RESIGNATION WARD 1 COUNCIL MEMBER.** CM Graham said this was her last meeting. She is resigning due to family obligations. The Governing Body thanked her for her service.
2. **CONTRACT DIESEL FUEL.** CM Beikman would like the City to research contracting diesel fuel.
3. **MOWER.** CM Beikman asked if the City employees could mow the levee, if we purchased a rotary cutter. CA St. John reported the employees would not have enough time. Mayor Barnes said the City needed to buy a new hillside mower and CA St. John was getting prices.
4. **COMPRESSION BRAKES.** The council discussed the use of compression brakes in the City.
5. **CLEAN-UP WEEK.** The council and the citizens were reminded city-wide clean-up week for yard waste will be April 20 thru 23.
6. **DAVID RICHARDSON RETIREMENT.** Mayor Barnes thanked David Richardson for his 17 years of employment in Building Maintenance and the Zoning Administrator. David retired April 10.
7. **MICHELLE WHITESELL RESIGNATION.** Mayor Barnes thanked Michelle Whitesell who owns Bloom Creative LLC for her 3 years of employment as the Convention and Tourism Director.

There being no further business, at 9:21 p.m. CM Throm moved to adjourn, CM Hughes seconded. Motion carried unanimously.

Cindy Holle
City Clerk