

Regular Meeting
City Hall, Marysville, Kansas-November 12, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John and Deputy City Clerk Ralph were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Hughes, Schroller, Throm and Barnes. A quorum was present.

The minutes from the October 28th regular meeting were presented for approval. CM Boss presented amendments. CM Throm moved, CM Hughes seconded to approve the minutes as amended. Motion carried by 5-0 voice vote.

The minutes from the November 1st special meeting were presented for approval. CM Boss moved, CM Schroller seconded to approve the minutes as presented. Motion carried by 5-0 voice vote.

PUBLIC COMMENTS:

CONGRATULATIONS ON ELECTIONS. Mayor Grund congratulated CM Barnes, CM Throm, CM Frye, CM Graham, & Keith Beikman on the elections.

TONY DUEVER. Tony Duever, 1110 Zelpha Drive, Ward 1, on behalf of Marysville Main Street, invited council to a joint Main Street/Chamber of Commerce meeting on December 11 at 7:00AM at the Wagon Wheel. The organizations are looking for public input on the future direction of the two groups. Tony also inquired about the second payment from the City to the Main Street organization that had not been received yet. The City had asked for financials which Tony thought he had provided. CA St. John asked that Tony resend them to City Clerk Holle so payment can be made.

BUSINESS AND DISCUSSION ITEMS:

1. **VETERAN'S WALL.** Legion Commander David Ohlde reported that the Vietnam Veteran's wall is coming to Marysville September 17-20, 2020. He has talked to Police Chief Ackerman and the Legion Riders about security for potential protesters, which is a part of the contract the Legion signed.
2. CM Boss asked Sargent Ohlde for clarification of statements in his resignation letter concerning police department cross-training and alleged actions of the council members.
3. **CONVENTION & TOURISM CHRISTMAS REQUESTS.** Michelle Whitesell, Convention & Tourism Director, presented requests for the Christmas Opening December 7th. The requests included closing Broadway for Santa's Parade, use of a fire engine for the parade, use of golf carts, UTVs, & ATVs in the parade, and blocking off 9th St. from Broadway to Elm St. Michelle encouraged participation in the parade. CM Throm moved, CM Boss seconded to approve the requests. Motion carried unanimously.
4. **TRANSIENT GUEST TAX INCREASE.** Brian Fragel, Convention & Tourism Committee Chairmen, presented a proposed 1.5% Transient Guest Tax increase. Council discussed effects on local motels, decrease in Transient Guest Tax revenues, the Convention & Tourism budget, the work the committee has done, and how the tax is collected. CM Throm moved, CM Boss

seconded to increase the Transient Guest Tax 1.5%. Motion carried unanimously. A Charter Ordinance will be drafted for the next council meeting.

5. **DEXTER SPITSNOGLE SEWER.** CA St. John presented a bid from B&W Electric to bring a sewer line from the City's manhole to the Spitsnogle's grinder pump at 1139 Keystone Rd. The bid totaled \$1,916.50. Council discussed impacts and benefits to other properties in the area that could potentially be developed in the future. CM Hughes moved to pay for the sewer line, CM Throm seconded. Motion failed 1-4 voice vote with CM Boss, CM Schroller, CM Throm, and CM Barnes voting no.
6. **SURVELLANCE/SAFETY LIGHTING – LANDOLL CORPORATION.** A representative from Landoll Corporation was not present to answer question on their proposal. Council consensus was to wait until the next meeting or when a representative was available to discuss the proposal.

NOTICES AND HEARINGS

CONSENT AGENDA. The Consent agenda was presented for consideration. CM Throm moved, CM Barnes seconded to approve. Motion carried unanimously. The Consent Agenda consisted of the following:

1. City Clerk's Report for October showed \$46,274.48 collected in receipts with a like amount being deposited with the City Treasurer.
2. Cash balances in funds as of October 31, 2019 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through October 2019 showed unadjusted accumulated revenues in the General Fund of \$2,377,415 or 96% of budget; Water Revenue Fund, \$746,674 or 83% of budget, Sewer Revenue Fund, \$655,999 or 85% of budget. Unadjusted statement of expenditures in the General Fund totaled \$2,044,493 or 72% of budget, Water Revenue Fund, \$702,559 or 49% of budget, and Sewer Revenue Fund, \$782,395 or 70% of budget.
3. Municipal Judge's Report for October showed \$1,455 being deposited with the City Treasurer and \$164.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.
4. Convention and Tourism request for Director Michelle Whitesell to attend the Fall HWY 36 Association meeting in Washington, KS. The amount is \$25 plus mileage.

APPROPRIATIONS ORDINANCE NO. 3710

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$107,511.49; Water Revenue Fund, \$16,738.91; Sewage Revenue Fund, \$10,948.29; Sewage Replacement Fund, \$39,633.81; Library Revolving Fund, \$5,740.87; Library Fund, \$2,329.50; Library Employee Benefit Fund, \$641.91; Swim Pool Sales Tax Fund, \$345.13; Koester Block Maintenance Fund, \$3,048.48; Employee Benefit Fund, \$6,403.28; Transient

Guest Tax Fund, \$2,909.20; Sales Tax Improvements Fund, \$3,140.26; making a total of \$199,391.13.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. Council consensus was to remove the voucher from Pro Track & Tennis, Inc totaling \$23,992.01 so the tennis courts could be inspected more thoroughly prior to paying the final invoice. After the changes the amended amount to the General Fund is \$83,519.48. CM Throm moved, CM Barnes seconded to approve the appropriations ordinance as amended totaling \$175,399.12. Motion to approve the appropriations ordinance carried by 5-0 roll call vote. Deputy City Clerk Ralph assigned Ordinance No. 3710.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **CES ENGINEERING 2020 WATERLINE PROJECT.** CA St. John presented a bid from CES Engineering for the 2020 waterline project in the amount of \$15,335. CM Throm moved, CM Barnes seconded to approve the bid from CES Engineering. Motion carried unanimously.
2. **POLICE OFFICER RAISES.** CA St. John presented a proposed \$2.40 per hour wage increase for all fulltime Police Officers except Chief Ackerman to begin with the next payroll. Impacts on the budget were discussed along with current wages. CM Boss moved, CM Barnes seconded to approve the \$2.40 per hour wage increase for the officers. Motion carried unanimously.

Council discussed holiday pay for Chief Ackerman. The legality of holiday pay for an exempt employee was discussed. CM Schroller moved, CM Boss seconded to not give Chief Ackerman holiday pay or overtime. Motion passed 3-2 voice vote with CM Throm and CM Barnes voting no.

3. **FIRE STATION PRICING.** CA St. John presented information on Fire Station pricing for previously built stations provided by BG Consultants and Fire Chief Richardson. Council discussed pricing and how these stations were funded. Potential contractors to reach out to for bids on the new Fire Station were discussed.
4. **FINANCIALS/PROJECT COSTS.** CA St. John presented a bill from Matt Gee, All Things Construction, for the City Hall bathroom remodel. Council discussed the project and details of the bill. *CM Frye entered the council chambers at 8:01 p.m.* CA St. John updated the council on the status of the General Fund, Water Revenue Fund, Sewer Revenue Fund, and Sales Tax Improvement Fund.

CITY CLERK:

STANDING COMMITTEE REPORTS:

STREET:

1. **CONGRATULATIONS BRIAN GUENTHER.** Mayor Grund congratulated Brian Guenther on his promotion to Assistant Street Supervisor.
2. **KDOT COST SHARE GRANT.** Mayor Grund said she read in the highlights that the city did not get the KDOT cost share grant. CA St. John reported they will keep our application on file.

WATER & WASTEWATER:

1. **CONGRATULATIONS HEATHER FELTY.** Mayor Grund congratulated Utility Clerk Heather Felty and her husband Jacob on their new baby.
2. **METERS NOT READ.** Mayor Grund said she read in the highlights that 200 meters weren't read during meter reads this month. CA St. John reported the installation of the new meters will hopefully take care of that.
3. **WATER BILL NOT COLLECTED.** CM Boss mentioned that she heard there was a \$6000 water bill that has not been collected. CA St. John said it is being worked on through a legal process and measures have been put in place to help prevent that type of thing from happening in the future.
4. **JOANN LACEY.** CM Schroller reported "JoAnn Lacey said she hasn't heard anything from anybody." CA St. John replied dirt had been taken up this morning and put around a tree per her son's instructions.
5. **WATER LEAK 2ND & BROADWAY.** CM Throm asked if there was a water leak at 2nd and Broadway where the sewer force main was just replaced. He said there has been a wet spot around a blue pipe next to the air relief valve. CA St. John said he will check on it.

CEMETERY/AIRPORT:

1. **HELIPAD AT AIRPORT.** CM Frye inquired if there was a problem with the helipad at the airport. He has seen life star landing on the tie down area. CA St. John said not that he is aware of.

POLICE & FIRE:

1. **POLICE DEPARTMENT STAFF.** CM Boss said she is glad we will soon be up to full staff again.

ADMINISTRATION AND FINANCE:

1. **KOESTER MUSEUM NUMBERS.** CM Boss asked if a report had been compiled on the Koester House Museum attendance and admissions. CA St. John said Payroll Clerk Deb Schwindmann was working on it.

2. **DOWNTOWN TREES.** CM Schroller asked if all the new trees had been replaced and if they were being watered. CA St. John replied they had all been replaced and they were being watered.

APPOINTMENTS:

1. **CONVENTION & TOURISM COMMITTEE.** Mayor Grund asked CM Barnes if he was ok with the appointment of Gina Bartels and Adam Turner to the Convention & Tourism Committee since they would not take effect until after he was in office. He replied he was. CM Frye moved, CM Throm seconded to approve the appointments. Motion carried unanimously.

ROUND TABLE DISCUSSION:

1. **CIVIC ENGAGEMENT.** Mayor Grund reported the class she was in discussed volunteerism with members of the Planning & Zoning Committee and Convention & Tourism Committee. CM Boss reported she had members of the Fire Department talk to her class.
2. **KSU VISIONING.** CM Boss pointed out the boards from the visioning presentation were displayed at City Hall for anyone who wanted to see them. Council discussed the students' ideas. CA St. John reported the boards would be on display at the Art Center until the end of November.
3. **RECYCLING.** CM Frye said he saw in the highlights CA St. John was talking to Washington County about recycling and asked that he keep the council updated. CM Frye offered to talk to the Washington County commissioners if need be.
4. **CIVICS DAY.** CM Schroller said she also participated in Civics Day at the High School discussing gardening and landscaping. Eight students and adults volunteered to help with the gardens.

There being no further business, at 8:26 p.m. CM Frye moved to adjourn, CM Throm seconded. Motion carried unanimously.

Samantha Ralph
Deputy City Clerk