

Regular Meeting
City Hall, Marysville, Kansas-May 13, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Pippia, Graham, Frye, Schroller, Throm and Barnes. A quorum was present.

The minutes from the April 22th regular meeting were presented for approval. CM Throm moved, CM Frye seconded to approve the minutes as presented. Motion carried by 7-0 voice vote.

CM Hughes entered the chamber at 7:02 p.m.

PUBLIC COMMENTS:

- 1. APRIL TODD, PAWNEE MENTAL HEALTH.** April Todd representing the Pawnee Mental Health Board presented a proclamation to proclaim May Mental Health Awareness Month. Mayor Grund read the proclamation. April reported the need for another board member from this area and encouraged anyone who would like to serve to let them know. April also invited all interested people to a Community Engagement Session conducted by Washburn State University. WSU will be gathering information to help Kansas create a strategic plan for early childhood. The meeting will be at 405 N 4th Street Thursday, May 23 from 5:30 to 6:30 p.m.

BUSINESS AND DISCUSSION ITEMS:

- 1. MAX SEARCEY, FIRST COMMERCE BANK STREET CLOSING.** Max Searcey representing First Commerce Bank requested a street closure on North 9th Street from Center to the alley for a demolition project at 900 Center (the Belfry). The project would take 1 to 3 days. Mayor Grund asked the City Hall to inform the surrounding properties: Astro 3, Marysville Health & Fitness, First Christian Church and Ott Electric. CM Throm moved, CM Schroller seconded to approve the street closure. Motion carried unanimously.
- 2. MARK HOFFMAN, BLUE RIVER RAIL TRAIL.** Mark Hoffman representing the Marshall County Connection, Blue River Rail Trail reported the BBRT would be completed to the Old UP Railroad Depot by July 4. Mark asked if signage and street markings could be placed on 7th Street from Calhoun to North Street. CA St. John spoke to KDOT about proper road markings and signage for a shared roadway. Mayor Grund asked about limited visibility on the east side of Calhoun and 7th Street intersection. Mark Hoffman asked if that intersection could be smoothed out. CA St. John and Mark Hoffman will work to design signage. CA St. John stated he could create any sign we needed. CM Hughes stated he would like the trail to be on the west side of North 7th Street on the city right of way used by the UP Railroad and he thought the railroad would allow this because the City owns the ground. CM Frye agreed this would be preferable. CM Boss questioned if the Railroad would approve this because previous discussions with the UP Railroad insisted the City to stay off the right of way. Mayor Grund suggested the signs and street marking be put up in the short-term and the City work with the UP to move the trail to the west side of North 7th Street if possible. Mayor Grund asked CA St. John to contact the UP

Railroad about the right of way on the west side of North 7th Street. CM Hughes stated the signage presently marking North 7th Street was not clear where it was a one-way. Mayor Grund asked CA St. John to research the one-way street creation. Mark Hoffman will be present at the next City Council meeting Tuesday, May 28, 2019.

- 3. GERI WYBO, FAMILIES FIRST.** Gerri Wybo representing Families First requested the City waive the pool party fee for an August 10, 2019 pool party fundraiser. Mayor Grund requested CC Holle to research how the request was presented the previous year and the request will be discussed at the May 28, 2019 City Council meeting.

RECESS REGULAR MEETING. CM Throm moved, CM Frye seconded to recess the regular meeting. Motion carried unanimously.

At 7:24 p.m. members of the Marysville Public Building Commission were called to order in regular session with Mayor Grund in the chair.

Roll call was answered by the following Public Building Commission Members: Boss, Pippia, Graham, Hughes, Frye, Schroller, Throm and Barnes. A quorum was present.

1. SINK GORDON & ASSOC AUDIT PAYMENT-\$1200.00

2. COOPER MALONE MCCLAIN EMMA FILING PAYMENT-\$1,500.00

PBCM Throm moved to pay Sink Gordon & Assoc \$1,200.00 and Cooper Malone McClain \$1,500.00, PBCM Boss seconded. Motion passed unanimously.

At 7:26 p.m., PBCM Throm moved, PBCM Hughes seconded to adjourn the Public Building Commission Meeting. Motion carried by unanimous voice vote.

RESUME REGULAR MEETING.

NOTICES AND HEARINGS. Mayor Grund reported the Planning and Zoning Commission met and approved a building permit for Kramer Oil on the property they purchased from the City. Also discussed at that meeting were properties which could be used as an industrial park.

CONSENT AGENDA. The Consent agenda was presented for consideration. CM Throm moved, CM Barnes seconded to approve. Mayor Grund asked if the Bank Resolution would satisfy Sink Gordon & Association audit request pertaining to the Municipal Court. CC Holle stated Russell Shipley, the auditor, had requested this process require two signatures. CM Throm moved, CM Barnes seconded to remove item (2) from the consent agenda. Motion carried unanimously. CM Throm moved, CM Barnes seconded to approve items (1), (3), (4) and (5). Motion carried unanimously. CM Boss said to change the Bank Resolution to require 2 signatures: Municipal Clerk, Ruth Maschmeier and City Clerk, Lucinda Holle. CM Throm moved, CM Boss seconded to approve the bank resolution. Motion carried unanimously. The Consent Agenda consisted of the following:

- 1. Dave Stohs Family request to serve alcohol at his mother's 90th birthday party in the Lee Dam Art Center June 8, 2019.**

2. Bank Resolution-Citizens State Bank, Municipal Court requiring two signatures. Municipal Court Clerk, Ruth Maschmeier and City Clerk, Lucinda Holle.
3. City Clerk's Report for April showed \$60,557.78 collected in receipts with a like amount being deposited with the City Treasurer.
4. Cash balances in funds as of April 30, 2019 were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through April 2019 showed unadjusted accumulated revenues in the General Fund of \$1,232,891 or 50% of budget; Water Revenue Fund, \$263,058 or 29% of budget, Sewer Revenue Fund, \$265,455 or 34% of budget. Unadjusted statement of expenditures in the General Fund totaled \$765,338 or 27% of budget, Water Revenue Fund, \$267,409 or 19% of budget, and Sewer Revenue Fund, \$192,853 or 17% of budget.
5. Municipal Judge's Report for April showed \$5,385.60 being deposited with the City Treasurer and \$599.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3698

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$182,277.09; Water Revenue Fund, \$28,045.31; Sewage Revenue Fund, \$17,141.63; Sewage Replacement \$3,328.64; Bond & Interest #1, \$1,500.00; Library Revolving, \$12,078.41; Swim Pool Sales Tax \$9,392.12; Special Law, \$383.99; Special Parks \$1,875.00; Koester Block Maintenance, \$2,658.18; Employee Benefit Fund, \$14,421.43; Transient Guest Tax, \$7,139.41; Sales Tax Improvements, \$926.67; making a total of \$281,167.88.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Frye moved, CM Throm seconded to approve the appropriations ordinance totaling \$281,167.88. CM Boss overviewed large expenditures including two employee payroll costs. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3698.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **COMPREHENSIVE STORM SEWER MAPPING.** CA St. John reported there were two bidders for the comprehensive storm sewer mapping. CES will provide the service for \$98.47 per point. Midland GIS Solutions will provide the service for \$45.00 per structure. CA St. John recommended the City accept the bid from Midland GIS Solutions for \$45.00 per structure and their bid to develop a web site for \$2,000.00 and \$2,400.00 annually to host the website. CA St. John said the previous mapping done by KRWA would be included on the website. CM Hughes questioned if the annual web hosting fee was set or if it would increase in future years. Mayor Grund replied it was not stated in the bid. CM Boss moved, CM Throm seconded to accept the bid from Midland GIS Solutions to map the storm sewers at \$45.00 per structure to be paid from the Sewer Replacement Fund. Motion passed unanimously. CM Boss moved, CM Throm seconded to accept the bid from Midland GIS Solutions for \$2,000.00 to develop a website and

\$2,400.00 annually to host the website both to be split between General, Water Revenue and Sewer Revenue funds. Motion carried with a 7-1 voice vote. CM Hughes voted no.

- 2. LAKEVIEW SIDEWALK.** Mayor Grund suggested the City conduct a water drainage study prior to replacing the sidewalk at Lakeview Complex because the drainage has caused problems on the diamonds for 30 years. Mayor Grund and CM Graham walked the complex and CM Graham suggested the walkways could be used as drainage. CM Throm stated the largest problem with drainage at Lakeview is the size of the tube which takes the water from the street and the ballpark to dump into the Country Club Lake. The tube is too small causing water from the ballpark drains to back-up into the fields. Mayor Grund would like a storm water engineer to study the drainage before any improvements are made to the complex, except foul ball protection over the playground. CA St. John will write a request for proposals for a storm water engineer. Mayor Grund said she would like the drainage study to be completed in 2019 and suggested the cost could be taken from the Swim Pool Sales Tax Fund. Mayor Grund said the ordinance creating the fund would need to be modified to include recreation. Mayor Grund suggested taking a percent of the Swim Pool Sales Tax Receipts to use for other recreational purposes. CM Boss agreed she would like to use the Swim Pool Sales Tax monies to fund ballpark projects. CM Pippia stated she wanted to make sure the surplus funds currently in the Swim Pool Sales Tax to be used for the pool to honor the prior council's promise. CM Hughes reminded the council the citizens previously did not want to use Swim Pool Sales Tax Funds for other recreational purposes. CM Graham stated Marysville Sport & Rec director, Brian Fragel would prefer the currently uncommitted monies in the recreation fund for capital improvements for 2019 be used for the drainage issues rather than planned concrete improvements.
- 3. POLICE DEPARTMENT HVAC.** CA St. John requested to bid out the main floor HVAC system at the Police Department. CM Throm moved, CM Pippia seconded to approve going out to bid to replace the main floor HVAC system at the Police Department. Motion carried 8-0.
- 4. WATER/SEWER TRUCK BED.** CA St. John presented a bid from RKI costing \$19,876.00 for a service bed for the new Dodge 3500 water/sewer department truck. A bid from Badger Body & Truck Equipment for a Knapheide service bed was presented April 22. CM Frye moved, CM Barnes seconded to accept the bid from Badger Body & Truck for the Knapheide bed costing \$14,934.00. Motion carried unanimously.
- 5. SMALL CELL ORDINANCE.** CA St. John presented an ordinance he and CA Olsen drafted. CA St. John would like the council to begin thinking about the regulations the city would like included in this ordinance. The council consensus was to make updates to the ordinance and bring it back to council.
- 6. KOESTER RESTAURANT PORCH IMPROVEMENT.** Phase II of the Koester Restaurant project is ready to be bid. The second phase will include painting and repairing the wood pillars, porch eaves, soffit and molding. It also includes staining the entryway and painting the pediment. Projected completion date is September 30, 2019. The bids are due by June 5th at 2:00. This project is also covered under the Heritage Trust Fund Grant. CM Throm moved, CM Frye

seconded to approve going out for bid. Motion carried unanimously. Mayor Grund asked CA St. John to submit the first phase for HTFG reimbursement. Mayor Grund and CM Boss requested the city put some caution tape for safety until the carpet is installed.

- 7. SOUTH HALF TENNIS COURT BID.** CA St. John received a bid from Hall Brothers costing \$54,117.50 to do a 1.5” mill and overlay and repair the southwest corner of the south tennis courts. Pro Track and Tennis Courts submitted a bid of \$33,250.00 to apply the armor coat and reline the courts. The coating will extend the warranty for five years. Mayor Grund said she had been asked to have pickle ball lines also painted on the courts. CA St. John said the city crews would be responsible for removing the fence and nets and replacing them when the project is finished. CM Throm questioned if the city should spend \$87,000 to repair courts that are mostly used by USD 364. CM Pippia requested the school participate in the project. The city paid \$90,000.00 five years ago to repair the courts. CM Frye pointed out the city does not spend this much money per person on any other project. By consensus of council the city will not fix the south three tennis courts unless USD 364 participates. CA St. John will discuss this with USD 364’s superintendent. The next school board meeting was scheduled for May 15, 2019.

- 8. FINANCIALS.** CA St. John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A master project list was also presented. CA St. John reported the Transient Guest Tax received for the first quarter was approximately \$4,000.00 less than last year.

STANDING COMMITTEE REPORTS:

Mayor Grund noted that the city received the \$20,000.00 EPA grant so the cost of the K-State Economic study would only cost the city \$1,000.00 for the Historic Union Pacific Depot portion of the study.

Mayor Grund has been going door to door to collect surveys to hopefully qualify for Community Development Block Grants. As of May 8th, the city had 310 completed surveys and the LMI from those surveys was 56%. The city needs 504 completed surveys and meet the minimum 51% LMI to qualify for CDBG grants.

Mayor Grund would like the mill levy to remain flat in the 2020 budget. Mayor Grund questioned the need to replace \$700,000 worth of equipment next year. CM Barnes said it would be harder to budget for major repairs instead of new equipment and suggested taking a loan for the sewer truck. Mayor Grund said the city could take a loan, reduce the reserves, increase the mill levy or extend the life of the equipment. CA St. John stated the government discount allows the city to purchase new vehicles as cheap as consumers can purchase used vehicles. CA St. John said a flat mill levy is his goal and the first budget workshop was to establish priorities and he will try to fit them into the budget. Consensus of council was to keep the mill levy flat. The budget workshop will be in June.

Mayor Grund stated three new businesses have moved to the downtown area. Mayor Grund suggested waiving the water connection fee in the downtown area as an economic benefit. The council asked CA St. John to prepare an amended water connection ordinance to remove the water connection fee for new businesses in the Main Street District, grandfathering in 2019 businesses.

STREET:

- 1. DUMP USAGE.** Mayor Grund noted that there were 60 visitors on weekend days using the city dump.
- 2. STOP SIGN AT 8TH STREET AND JAYHAWK ROAD.** CM Hughes asked the stop sign be placed on the south side at the 8th and Jayhawk Road intersection. CM Frye asked to make the corner an all way stop or at least leave the sign on the east corner and add a sign on the south corner. CA St. John will draft an ordinance to add a stop sign on 8th Street.
- 3. VISIBILITY AT 7TH AND CALHOUN STREET INTERSECTION.** CM Hughes requested more signage on north 7th Street. CA St. John will research ordinance which created this one way street and bring to council. Mayor Grund asked the city to contact the landowner to trim the bush on the corner of 7th Street and Calhoun to increase the visibility.
- 4. NORTH STREET BY ST. GREGORY'S CEMETERY.** CM Frye suggested the rock patch on North Street be swept to remove the loose rocks and asked if the city would be replacing the patch with asphalt soon.
- 5. 9TH STREET AND CAROLINA.** CM Frye also reported 9th Street and Carolina was very rough.
- 6. STOP LIGHT AT 14TH STREET.** CM Frye said the stop light at 14th Street is not working correctly.
- 7. PONY EXPRESS HIGHWAY AT O'REILLY.** CM Graham said she had many complaints on people turning into O'Reilly's drive-way from the wrong direction causing a traffic hazard. CA St. John will speak to the police chief about enforcement of the driveway entrance, stop lights and speed limits in various areas in town.
- 8. LAWN REPAIRS ON NORTH STREET.** CM Schroller asked if the yards would be repaired where the water line was replaced last year. CA St. John said the company had not yet come back for the last walk through.

WATER & WASTE WATER:

- 1. KDHE REPORT.** Mayor Grund noted our city chlorine reports were consistently good and asked if the water department had completed the recommendations for the KDHE report. CA St. John said the water department was still working on it
- 2. 2ND METER ON NORTH 14TH STREET.** CM Graham asked if the second meter had been installed on N 14th Street. CA St. John reported some of the valves were incorrect, but it should be completed soon.

PARKS & RECREATION:

- 1. PONY UP MARYSVILLE DONATIONS.** Mayor Grund said the community had been very generous and donated \$15,000.00 toward foul ball protection and shade at Lakeview Complex. The Pony Up Marysville event brought in donations of \$267,000.
- 2. MOSQUITOS.** Mayor Grund asked CA St. John to check with the new business the Mosquito Squad about spraying the parks.
- 3. POOL EMPLOYEES.** Mayor Grund noted the city has a pool manager, four assistant managers and 15 lifeguards. Morning swim started today from 6:00 a.m. to 8:00 a.m. on Mondays through Fridays.
- 4. MARYSVILLE SPORT AND RECREATION.** CM Hughes asked if MSR had returned the addendum pertaining to disc golf. CA St. John said they had not and he will follow up.

CEMETERY & AIRPORT;

- 1. AIRPORT WEST TAXIWAY.** Mayor Grund said she received a complaint about the west taxiway at the airport. The asphalt has crumbled and could cause damage to the airplanes. CA St. John said we should know in May if we received the FAA grant. CA St. John reported the city had received about \$16,000.00 from the Cooksey Trust to be used at the airport. If the FAA grant is not funded, Mayor Grund would like to use the Cooksey Trust monies for help fund the repair to the west taxiway. CA St. John will follow up in June.
- 2. MEMORIAL DAY WREATH.** Ron Grauer spoke with CM Hughes asking if the city council would place a wreath on the mound at the City Cemetery during the Memorial Day Ceremony. Mayor Grund said she had spoken with Ron Grauer also and she would present a wreath from the city.

POLICE & FIRE:

- 1. CONGRATULATIONS BRYANT FRERKING.** Mayor Grund congratulated Bryant Frerking who recently completed Police Officer training.
- 2. THANKS JOE PILSL.** Mayor Grund thanked Assistant Fire Chief Joe Pilsl for writing a grant for new protective equipment for the Fire Department.
- 3. FORD DRIVES.** Mayor Grund noted that Honeyman Ford will conduct a fundraiser for the Fire Department on Thursday, May 30. For everyone who test drives a vehicle, the Fire Department will receive \$20.00 up to a maximum of \$6,000 from the Ford Motor Company.

FINANCE & ADMINISTRATION:

EMC INSURANCE REBATE. CC Holle stated Jen Sedlacek from Alliance Insurance delivered to the city a rebate check of more than \$17,000.

ROUNDTABLE DISCUSSION:

1. **MOTHER'S DAY MARKET.** Mayor Grund thanked Marysville Main Street and the city crews for the work they did to make the Annual Mother's Day Market a success.
2. **NATIONAL POPPY DAY PROCLAMATION.** CM Schroller brought a proclamation for National Poppy Day, May 24, 2019 in Marysville Kansas. Mayor Grund read the proclamation. CM Schroller encouraged everyone to support Poppy Day and help distribute poppies. If anyone would like to help decorate at the City Cemetery, they start at 6:00 a.m. Memorial Day.
3. **COUNCIL MEETING TUESDAY.** CM Boss pointed out the next city council meeting will be on Tuesday, May 28. Monday is Memorial Day.
4. **ELECTRIC VEHICLE CHARGING STATIONS.** CM Graham asked if the city was still looking at acquiring an electric vehicle charging station or a bike share program. CA St. John said Marysville did not receive a charging station in this round, but Westar still had us on the list.
5. **POPPY DAY.** CM Schroller stated if children help distribute poppies for the American Legion Auxiliary, they would receive free movie passes and a treat.

There being no further business, at 9:27 p.m. CM Frye moved to adjourn, CM Hughes seconded. Motion carried unanimously.

Cindy Holle

City Clerk