

# CITY OF MARYSVILLE, KS

## AUTHORIZATION FOR BANK DRAFT UTILITY PAYMENTS

By completing and submitting this form, I authorize the City of Marysville to debit my account *monthly* for the purpose of paying my City utility bill. **I will also submit a voided check from the account below to verify account information.**

Name (as it appears on utility bill): \_\_\_\_\_

Phone: \_\_\_\_\_

Service Address: \_\_\_\_\_

Utility Account #: \_\_\_\_\_

### BANK INFORMATION

Financial Institution: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Routing # (1<sup>st</sup> nine numbers farthest to the left of your checks): \_\_\_\_\_

Account Number: \_\_\_\_\_

This account is a:                      Checking Account \_\_\_\_\_ Savings Account: \_\_\_\_\_

I have read the attached terms and conditions, and fully understand them. This authorization will remain in full force until the City of Marysville or I terminate this agreement by written notification.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Internal Use only.....

Date Application Received: \_\_\_\_\_

Processed by: \_\_\_\_\_

**TAPE A VOIDED CHECK HERE**

**Return this page along with the authorization form above to:**

**City of Marysville**

**209 N 8<sup>th</sup> St**

**Marysville, KS 66508**

**Questions: Please call us at 785-562-5331 or visit us on the web at [www.cityofmarysvilleks.com](http://www.cityofmarysvilleks.com)**

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## **Automatic Bill Payment**

# **Terms and Conditions**

**The following terms and conditions have been set forth and enforced by the City of Marysville:**

- **I, the account holder, will have my monthly utility bill automatically withdrawn from my checking/savings account on the 18<sup>th</sup> of the month.**
- **If my withdrawal is returned due to insufficient funds, my account will be charged for the amount of my monthly bill, in addition to a non-refundable fee of \$30.00.**
- **The automatic payment authorization may be terminated at any time by the City of Marysville or me, the account holder. The termination must be in writing and submitted 10 days prior to the automatic withdrawal.**

**These terms and conditions will remain in effect until such notice is give to the account holder.**